



Working for the Community in Rotherfield, Mark Cross, Eridge Green, Boarshead and surrounding areas

MINUTES OF THE MEETING OF THE HIGHWAYS, RECREATION & CEMETERIES COMMITTEE HELD ON TUESDAY, 9TH JUNE 2026 AT 7:30PM IN LIBRARY ROOM AT ROTHERFIELD COMMUNITY HUB (MEMORIAL INSTITUTE)

COUNCILLORS PRESENT

Cllr Paul Beach (Co-Chair)

Cllr Robert Harris

Cllr Lucy Buck

Cllr Paul Snelling

Cllr Peter Kember

Cllr David Hiles

Cllr Benj Cheeseman

Cllr Janice Richardson

COUNCILLORS ABSENT

None

ALSO PRESENT

Adam J Hardy	<i>Parish Clerk & Responsible Finance Officer</i>
Members of the Public	None

1. INTRODUCTION OF COUNCILLORS & OFFICERS.

The Councillors and Officers introduced themselves.

2. TO RECEIVE THE FOLLOWING: -

a) Public forum.

None.

b) Apologies for absence (LGA 1972 s85).

Apologies for absence had been received from Cllr Paul Turner, Cllr Douglas Johnstone and Cllr Beverley Johnstone.

It was **RESOLVED** that the reasons for absence be accepted.

c) Declaration of personal, prejudicial, and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests

None.

Last Edit: Saturday, 22 August 2026 8:26 PM

Clerk & RFO: Adam J Hardy, 3 Trinity Mews, Mill Crescent, Crowborough, East Sussex TN6 2QU
Tel: 07969512099. Email: clerk@rotherfieldparishcouncil.gov.uk
Parish Council Website: www.rotherfieldparishcouncil.co.uk Twitter [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on Facebook

H,R&C Committee Meeting - 9th June 2026 - Minutes.docx

- d) To resolve that the Minutes of the meeting of the Highways, Lighting & Transport Committee meeting held on 7th April 2026 , be taken as read, confirmed as a correct record, and signed by the Chair.

It was **RESOLVED** that the minutes were a true record of the meeting, and the Committee Chair signed them.

- e) **Budget report to date for this Committee and consider any actions required.**

The Clerk presented the budget. It was **NOTED** by the Committee.

- f) **Report and updates regarding matters arising and actions from previous meetings.**

- The Clerk reported that he had contacted Highways about paying for the relining of markings on the roads. East Sussex said that this was not possible and no works could be undertaken without the permission of East Sussex Highways. Cllr Michael Lunn is arranging a meeting with East Sussex Highways.
- The Clerk has confirmed that the lorry ban details through the village are active of lorry sat nav feeds. Cllr Paul Beach reported that the lorries in breach of the ban could be reported to the Traffic Commissioner.
- The Clerk confirmed that he had commissioned our contractor to assess the parish bus shelters for repairs. It was **AGREED** that the contractors quote for repairs and maintenance to all seven bus shelters be accepted. **Clerk** to notify contractor.

3. TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS

- i. **Discuss and consider reformation of the parish SpeedWatch group.**

Documents relating to this item had been circulated to Councillors ahead of the meeting.

Cllr Robert Harris reported that he had received correspondence from the previous Speedwatch group about the possibility of restarting but with a request for more Parish Councillor support.

An online meeting had been offered with the police to explore opportunities for restarting the group. It was **RESOLVED** that Cllrs Robert Harris and Paul Snelling should attend the online meeting. **Clerk** to chase the police contact for a date for this meeting.

- ii. **Discuss correspondence received regarding North Street and Monastery Gardens junction parking.**

Documents relating to this had been circulated to Councillors ahead of the meeting.

Cllr Robert Harris reported that our County Councillor, Cllr Michael Lunn, had offered to arrange an onsite meeting to look at road markings that needed repainting. It was **AGREED** to include the junction between Monastery Gardens and North Street as part of this meeting.

The Clerk confirmed that he had replied to the resident with regards to the risks associated with installing highways junction mirrors on their property.

Last Edit: Saturday, 22 August 2026 8:26 PM

Clerk & RFO: Adam J Hardy, 3 Trinity Mews, Mill Crescent, Crowborough, East Sussex TN6 2QU
Tel: 07969512099. Email: clerk@rotherfieldparishcouncil.gov.uk
Parish Council Website: www.rotherfieldparishcouncil.co.uk Twitter [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on Facebook

iii. Discuss and agree further actions regarding possible lighting improvements at the slip road off the A267 by Pennies Nursey.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

The Councillors discussed the correspondence received. It was **AGREED** that the Clerk would review the documents on the original slip road closure and the council would then revisit this item.

The Clerk reported that the Match Funding program for East Sussex Highways had now closed. It was suggested that solar lights on the path would be helpful. It was **AGREED** that the Clerk would write to houses adjacent to the footpath to see if any would be willing to have one of these solar lights installed. **Clerk** to write to properties.

iv. Consider quotation for the purchase of a more portable Speed Indication Device.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

It was **RESOLVED** to accept the quotation from Elan City for a more portable Speed Indication Device. Funds are to be taken from CIL Monies. **Clerk** to place the order.

v. Receive an update on the Land Adjacent to Rotherfield Bowls Club and Pump Track Project.

The Clerk confirmed that the land transfer was now complete.

The Clerk presented the progress of the Pump Track Project. We are currently awaiting full plans for approval before submitting the planning application. It is hoped that these plans would be available for the July 2026 Parish Council Meeting. The project team are still aiming to fund the project from the Wealden CLIF fund.

4. TO AGREE ON FIVE POINTS FOR THE COMMITTEE MEETING SUMMARY DOCUMENT

1)	The Parish Council have agreed to purchase a more portable Speed Indication Device.
2)	The Parish Council is hoping to hold an onsite meeting with a senior Officer at East Sussex Highways to get road markings repainted.
3)	The Parish Council is meeting with Sussex Police to try and restart the Parish SpeedWatch program. Anyone wanting to volunteer as part of the group should contact the Parish Clerk.
4)	The Council has agreed to the repair and maintenance of the seven bus shelters that it has responsibility for.
5)	The Parish Council received an update on the Pump Track project. It is hoped that full plans ready for planning permission will be available to the council for the July Parish Council meeting.

5. TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE.

Tuesday 11th August 2026 at the Rotherfield Community Hub (Memorial Institute) at 7:30pm.

Last Edit: Saturday, 22 August 2026 8:26 PM

Clerk & RFO: Adam J Hardy, 3 Trinity Mews, Mill Crescent, Crowborough, East Sussex TN6 2QU
Tel: 07969512099. **Email:** clerk@rotherfieldparishcouncil.gov.uk
Parish Council Website: www.rotherfieldparishcouncil.co.uk **Twitter** [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on **Facebook**

H,R&C Committee Meeting - 9th June 2026 - Minutes.docx

6. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.

- Cllr Paul Snelling suggested that the Parish Council pursue a weight limit restriction in addition to the existing length limit for vehicles passing through the centre the village. It was **AGREED** that the Clerk would approach East Sussex Highways about whether this would be a possibility. **Clerk** to contact East Sussex Highways.
- The Clerk reminded Councillors that content for the newsletter was required as soon as possible to meet a June publication date.
- The Clerk reported that he had been invited to a stakeholder engagement event for potential improvements to the A26 corridor. The Clerk will attend and provide a report for Councillors.

The meeting closed at **8:58pm**

Signed:

Date:

Last Edit: Saturday, 22 August 2026 8:26 PM

Clerk & RFO: Adam J Hardy, 3 Trinity Mews, Mill Crescent, Crowborough, East Sussex TN6 2QU
Tel: 07969512099. **Email:** clerk@rotherfieldparishcouncil.gov.uk
Parish Council Website: www.rotherfieldparishcouncil.co.uk **Twitter** [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on **Facebook**