



Working for the Community in Rotherfield, Mark Cross, Eridge Green, Boarshead and surrounding areas

MINUTES OF THE MEETING OF THE HIGHWAYS, LIGHTING AND TRANSPORT COMMITTEE HELD ON TUESDAY 19TH AUGUST 2025 AT 7:30PM IN LIBRARY ROOM AT ROTHERFIELD COMMUNITY HUB (MEMORIAL INSITUTE)

COUNCILLORS PRESENT

Cllr P Beach (Chair)	Cllr B Johnstone	Cllr P Kember
Cllr D Johnstone (Vice Chair)	Cllr J Gosney	Cllr R Harris

COUNCILLORS ABSENT

None.

ALSO PRESENT

Adam Hardy, Clerk to Rotherfield Parish Council

1. INTRODUCTION OF COUNCILLORS & OFFICERS.

The Councillors and Officers introduced themselves.

2. TO RECEIVE THE FOLLOWING: -

a) Public forum.

None.

b) Apologies for absence (LGA 1972 s85).

Apologies for absence had been received from Cllr D Hiles.

It was **RESOLVED** that the reasons for absence be accepted.

c) Declaration of personal, prejudicial, and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests

None.

d) To resolve that the Minutes of the meeting of this Committee held on 14th January 2025 , be taken as read, confirmed as a correct record, and signed by the Chair.

It was **RESOLVED** that the minutes were a true record of the meeting, and the Committee Chair signed them.

e) Budget report to date for this Committee and consider any actions required.

The Clerk reported that there had been no change to the budget since its presentation at the July 2025 Parish Council meeting.

Last Edit: Monday, 12 January 2026 9:58 am

Clerk & RFO: Adam J Hardy, 3 Trinity Mews, Mill Crescent, Crowborough, East Sussex TN6 2QU
Tel: 07969512099. Email: clerk@rotherfieldparishcouncil.co.uk
Parish Council Website: www.rotherfieldparishcouncil.co.uk Twitter [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on Facebook

f) Report and updates regarding matters arising and actions from previous meetings.

- The Clerk reported that the consultation on additional lighting for Mark Cross had received a favourable response. **Clerk** to chase East Sussex Highways for a meeting to explore options.
- The Clerk reported that drainage improvement works had been completed on the junction of Horsegrove Land and New Road. No updates had been received from Wealden District Council regarding any drainage works at the Station Road end of New Road. **Clerk** to chase Wealden District Council.
- The Clerk reported that additional disabled parking spaces at Rotherfield Village Hall had now been added. In addition, the car park was relined at the same time.
- The Clerk reported that a media release regarding the gifting of Land behind the Bowls Club had been drafted. The Council is awaiting further comments and observations from our solicitors.
- The Clerk reported that the Church Road considerate parking posters had been put up.

3. TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS

i. To consider a report on Footpath 42 (ROT/42/1) and agree associated actions.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

The Clerk confirmed that the above footpath had been reported to East Sussex Rights of Way for attention. Cllrs B & D Johnstone agreed to walk the path, undertake any cutting back and photograph the site.

ii. To receive an update on parking on Station Road, Rotherfield and Eridge Station.

The Clerk reported that considerate parking notices had gone out at Eridge Station, but unfortunately, drivers had removed them. Communications had been received about the possibility of enforcing parking in this area. A suitable date for a public meeting to discuss parking is still being agreed upon. It was **AGREED** that the Clerk would write to the APCOA who manage the station car park requesting a meeting to explore options for better use of the car park.

The Station Road considerate parking campaign is due to begin in September. Cllr P Beach, in conjunction with the Clerk, will draft a letter for residents of Station Road. Posters will be put up physically and on social media. **Cllr P Beach**, in conjunction with the **Clerk**, to draft a letter for residents.

It was **AGREED** that considerate parking would be a key focus of the September/October Parish Newsletter. **Clerk** to update newsletter plan document.

iii. Receive and discuss quotation for repairs to Street Lamp LC-30, Tunbridge Wells Road, Mark Cross

Documents relating to this item had been circulated to Councillors ahead of the meeting.

It was **RESOLVED** to postpone making a decision on this street lamp for six months.

iv. To discuss and consider further actions in relation to the bus service through Rotherfield.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

Cllr J Gosney updated the Council that a new timetable was soon to be published and it was hoped that this might have a positive effect on the service. It was **AGREED** to wait and see if the new timetable makes any difference before lobbying further.

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It was suggested that the Council write to the MP to ask for assistance in resolving the bus issues for Rotherfield. Cllr J Gosney offered to raise the issue with our MP when she visited the Parish during her summer surgeries. **Clerk** to write to the MP.

v. To discuss and review SID deployment locations.

The Clerk reminded Councillors that the current approved sites for deployment of the Speed Indication Device (SID) are:

Eridge Lane (Rotherfield Primary School)
Opposite Padfield Close
Opposite Rotherfield Millennium Green
Horsgerove Farm, Mayfield Road
Johnsons Pond Church Road
Catts Hill Corner
Mark Cross School

Many existing sites do not have double brackets for the new SID and solar panel, and some are not tall enough. Cllrs D Johnstone and P Beach agreed to survey the sites and let the Clerk know what is required to be purchased. It was suggested that the SID locations could then be added to the Parish Map app.

The Clerk agreed to set up a calendar to schedule moving the SID around locations. **Clerk** to set up calendar.

4. TO AGREE ON FIVE POINTS FOR THE COMMITTEE MEETING SUMMARY DOCUMENT

1)	The Parish Council encourages parishioners to notify them of any issues with footpaths in the parish.
2)	A considerate parking campaign in relation to Station Road will start in September 2025.
3)	Did you know that the Parish Council have the responsibility for funding the maintenance of streetlamps across the Parish?
4)	The Parish Council continue to lobby East Sussex and Stagecoach with regard to a reliable Bus Service. The Council have decided to seek support from our MP in this matter.
5)	Our new Speed Indication Device (SID) has now been deployed on Station Road. We will shortly begin moving it around the Parish and will be sharing information from the data gathered.

5. TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE.

Tuesday 14th October 2025, 7:30pm in the Library Room at Rotherfield Community Hub (Memorial Institute).

6. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.

- The Clerk reported that he had received a request from Sharon at Eridge Station to clear and sort the platform planters, which is part of our responsibility as Station Partners. It was **AGREED** to ask James Valentine to work on this. **Clerk** to notify James Valentine.
- Cllr R Harris reported that the Pre-School Undercroft now requires emptying. It is proposed that a container be hired for three months as a temporary storage solution for the items stored under the Pre-School by Village Societies. It was **RESOLVED** to proceed with the hire of the container for £760.00 for three months. Each group storing items in the Undercroft has been contacted and is aware of the need to find alternative solutions. A working party will take place on the morning of Saturday, 30th August, to transfer everything to the container. **Clerk** to notify Recreation Ground Car Park users and put a notice on Facebook.

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- Cllr R Harris requested that the Clerk contact the Rotherfield Pre-School to arrange an inspection of the building. **Clerk** to contact Pre-School Trustees.
- Cllr J Gosney confirmed he would be interested in becoming a Trustee of Wealdlink. **Clerk** to notify Wealdlink and provide contact details for Cllr J Gosney.
- Cllr J Gosney asked if the condition of Station Road pavements could be raised again. **Clerk** to speak with East Sussex Highways.
- Cllr P Kember asked what the process was for reporting hedgerows that have overgrown footpaths. The Clerk confirmed that the Parish Council could issue letters and asked that he please advise him of property locations.

The meeting closed at: **8:49pm**

Signed:

Date:

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