



Working for the Community in Rotherfield, Mark Cross, Eridge Green, Boarshead and surrounding areas

MINUTES OF A MEETING OF THE PLANNING AND ENVIRONMENT COMMITTEE HELD ON TUESDAY, 2ND DECEMBER 2025 PARISH COUNCIL ROOM AT ROTHERFIELD VILLAGE HALL AT 7:30 PM

PRESENT

Cllr P Kember (Chair)
Cllr D Hiles (Vice-Chair)
Cllr D Johnstone

Cllr P Beach
Cllr J Gosney

Cllr R Harris
Cllr B Johnstone

COUNCILLORS ABSENT

None

ALSO PRESENT

Adam J Hardy (Parish Clerk & RFO)

1. INTRODUCTION OF COUNCILLORS & OFFICERS

The Councillors and Officers introduced themselves.

2. TO RECEIVE THE FOLLOWING: -

a) Public Forum:

None.

b) Apologies for absence (LGA 1972 s85):

Apologies have been received from Cllr E Holmes-Cutting.

It was **RESOLVED** to accept the reasons for apologies.

c) Declaration of personal, prejudicial, and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.

None.

d) To resolve that the Minutes of the meeting of this Committee held on Tuesday 28th October 2025 be taken as read, confirmed as a correct record, and signed by the Chair.

It was **RESOLVED** that these minutes represented a true record, and they were signed by the Chair.

3. TO CONSIDER AND MAKE RECOMMENDATIONS ON THE FOLLOWING APPLICATIONS AND OTHER PLANNING MATTERS.

a) WD/2025/2452/LDE - Stonehouse Farm, Eridge Road, Crowborough, TN6 2UQ Implementation of planning permission WD/2024/0922/F.

It was **RESOLVED** to make **NO COMMENT** on this application.

Last Edit: Saturday, 6 December 2025 - 10:20 PM

Clerk: Adam J Hardy, 3 Trinity Mews, Mill Crescent, Crowborough, East Sussex TN6 2QU

Tel: 07969512099. **Email:** clerk@rotherfieldparishcouncil.gov.uk

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- b) **WD/2025/2457/F - Steep Hill Farmhouse, Steep Road, Crowborough, TN6 3RX**
Single storey extension, first floor extension, new entrance porch, detached triple garage with guest suite over.

It was **RESOLVED** to recommend to Wealden District Council that this application be **APPROVED**. The Committee felt that this application was light on supporting documentation, specifically a design and access statement.

- c) **WD/2025/2479/F - Alexanders Meadow, Argos Hill, Rotherfield, TN6 3QH**
First floor extension to change bungalow to a house.

It was **RESOLVED** to recommend to Wealden District Council that this application be **APPROVED**. The Committee had no further comments on this application.

- d) **WD/2025/2580/FR - Nightingale Cottage, Walshes Road, Crowborough TN6 3RB**
Extension of existing external landing with fencing and soft planting.

It was **RESOLVED** to recommend to Wealden District Council that this application be **APPROVED**. The Committee had no further comments on this application.

4. TO RECEIVE THE FOLLOWING FROM WEALDEN DISTRICT COUNCIL.

i. Decision Notices.

- **WD/2025/2084/F - Browcroft, Church Road, Rotherfield, TN6 3LA**
Demolition of the existing conservatory, erection of a garden room and the installation of electric/ automated sliding wooden driveway gate with associated brick walls and pillars.

Recommended for **APPROVAL** by Rotherfield Parish Council and **APPROVED** by Wealden District Council.

- **WD/2025/0748/F - Land Rear of Boars Head Filling Station, Eridge Road, Boars Head, Crowborough TN6 3HD**
New self build three-bedroom house.

Recommended for **APPROVAL** by Rotherfield Parish Council and **APPROVED** by Wealden District Council.

PLANNING APPLICATIONS AND DECISIONS FOR YEAR TO 31ST MARCH 2026

Total number of applications considered by Parish Council	62
Decisions awaited	18
% of Applications decided where Parish and Wealden DC decisions agree.	83.7%
% of Applications decided where Parish and Wealden DC decisions disagree.	16.3%
Number of Planning meetings in year (or planning business combined with other meetings)	12
Average number of applications considered per meeting	5.2

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ii. Planning correspondence.

None.

iii. Any enforcement, conservation or appeal matters.

Enforcement:

None.

Conservation:

None.

Appeals:

Appeal Notifications:

APP/C1435/D/25/3375852 - Rotherhurst Bungalow, Cottage Hill, Rotherfield, TN6 3JJ

Erection of garage.

Appeal Decisions:

None.

5. RECEIVE AN UPDATE ON THE HOUSING NEEDS ASSESSMENT SURVEY.

The Clerk reported that the DRAFT results of the Housing Needs Assessment Survey had now been received and were being reviewed by the Chair, Vice-Chair and Clerk for accuracy. It will be circulated to Councillors in due course.

6. TO AGREE ON FIVE POINTS FOR THE COMMITTEE MEETING SUMMARY DOCUMENT.

1)	The Parish Council finds that the more information that accompanies a planning application the easier it is to make a recommendation. Parish Councils do have the right to request more information before making its recommendation.
2)	The Parish Council has received the DRAFT report from the Housing Needs Assessment and will report back more in early 2026.
3)	The Sussex Nature Recovery plan identified sites of interest in the parish and the Council will be investigating these.
4)	The Parish Council is pleased with the Christmas Lights across the parish this year. We hope you enjoy them.
5)	The Parish Council was pleased to hear that the refurbishments works for St Denys' clock were now complete and the clock is scheduled to be back in position soon.

7. TO RECEIVE NOTICE OF THE DATE OF THE NEXT MEETING OF THIS COMMITTEE.

Tuesday 6th January 2026 at 7:30 pm in the Parish Council Room at Rotherfield Village Hall.

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8. TO RECEIVE DETAILS OF ANY URGENT ISSUES FOR NOTING OR INCLUSION ON FUTURE AGENDAS.

- Cllr B Johnstone wondered if the Council could form a closer relationship with the Powder Mill Trust. **Clerk** to invite them to present to a future meeting of this committee.

The Chair declared the formal business of the meeting closed at **19:59**

.....Chair.....Date

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