



Working for the Community in Rotherfield, Mark Cross, Eridge Green, Boarshead and surrounding areas.

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 30TH OCTOBER 2025 AT 19:00 AT ERIDGE VILLAGE HALL

PRESENT

Cllr R Harris (Chair)
Cllr B Johnstone (Vice-Chair)
Cllr B Cheeseman
Cllr P Turner

Cllr L Buck
Cllr J Gosney
Cllr P Beach
Cllr E Holmes-Cutting

Cllr P Kember
Cllr D Johnstone.
Cllr D Hiles

COUNCILLORS ABSENT

None.

ALSO PRESENT

Cllr Bob Standley (East Sussex County Council), Cllr Jessika Hulbert (Wealden District Council),
Cllr Michael Lunn (Wealden District Council), Adam J Hardy (Parish Clerk & Responsible Finance Officer) and
one member of the public.

1. TO CONSIDER A CANDIDATE FOR CO-OPTION FOR THE ROTHERFIELD WARD

No applications for co-option had been received. It was **RESOLVED** to readvertise for next month.

2. TO RECEIVE THE FOLLOWING: -

a) Introduction of Councillors & Officers.

The Councillors and Officers introduced themselves.

b) Public forum.

None.

c) Apologies for absence (LGA 1972 s 85).

Apologies for absence were received from Cllr J Richardson.

It was **RESOLVED** that the reasons for the apologies be accepted.

d) Declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

Cllr B Standley (East Sussex County Councillor) reminded the Council of his position as Lead Member for Education and Inclusion in relation to item 5i.

e) District and County Councillor reports.

Last Updated: Wednesday, 26 November 2025 - 1:43 pm

Clerk: Adam J Hardy, 3 Trinity Mews, Mill Crescent, Crowborough, East Sussex TN6 2QU
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Cllr Bob Standley (East Sussex County Council):

A report from Cllr Standley had been circulated to Councillors ahead of the meeting.

- Cllr B Standley reported on the situation with regard to the Government's plan to house 600 asylum seekers at Crowborough Army Camp. The site had previously been declared unsuitable for this. He raised concerns that the site will last for more than a year, as suggested by the Home Office briefing. There are also funding and security concerns which have not been addressed.

Cllr B Standley reported that there are party politics in play and that Wealden District Council (WDC) does have questions to answer. Cllr B Standley felt that there were political leaders who needed to know who were not informed by either WDC or the Government.

Cllr B Johnstone asked if there was an East Sussex County Council (ESCC) involvement in the decision. Cllr B Standley replied that the leadership of ESCC had not been involved or informed until the story broke in the news. Cllr B Johnstone asked if Katy Bourne, Police and Crime Commissioner, was aware. Cllr B Standley replied that she was not aware of it and had only heard about it when it broke in the news.

- Cllr P Turner asked if Cllr B Standley had received his correspondence regarding the following:
 - Drains on Mayfield Road
 - Anti Social Parking on New Road Junction.
 - Johnson's Pond Fencing

Cllr B Standley has raised the issue of clearing the drains on Mayfield Road again, and they have been rescheduled. The Chair asked if we could be informed of the date to try and get residents to move vehicles so that the work can be undertaken.

Cllr B Standley has raised a request to meet the Road Safety Team onsite to look at the New Road junction.

Cllr B Standley asked if he could be sent the What3Words location for Johnson's Pond so he could follow up on the exact location. **Clerk** to send the What3Words location.

Cllr Jessika Hulbert (Wealden District Council)

- Cllr J Hulbert reported that in her view, an unfortunate situation has developed over the Government's plans for Crowborough Army Camp, where the MP was now attacking the District Council when the decision is one taken by the Government. She reported that media coverage and social media have exaggerated the situation, and a lot of misinformation is circulating. This includes attacks on the Leader and Deputy Leader of WDC.

She reported that a local meeting organised by Reform took place on Thursday, 30th October. She had tried to attend before this meeting, as had some Parish Councillors, but it was heavily attended, and she could not get in. Cllr J Hulbert suggested that not all attendees were from Crowborough or the surrounding parishes but from much further afield.

Cllr J Hulbert hoped that a group response from all the key stakeholders could be organised asap that looks to the details of the Government's proposal and not party politics.

Cllr B Johnstone said that she hoped WDC would organise a public meeting as soon as possible. There is a real appetite from residents for further information and a chance to express their views and concerns. Cllr J Hulbert agreed and would feed this back to WDC.

Cllr Michael Lunn (Wealden District Council)

- Cllr M Lunn reported that Wealden District Council had many questions to answer as to when they first heard of the Government's plans to use Crowborough Army Camp for the housing of

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asylum seekers. It is suspected that they first heard on the 10th October 2025 and that the WDC Cabinet was informed. It is understood that this information was considered confidential, but all Councillors, regardless of party, are bound by their Code of Conduct, and they should have been informed at that time. The Leader of the Opposition at Wealden District Council and the MP should have been informed either by the WDC or the Government before the story broke in the media.

Cllr M Lunn added that the asylum seekers will be processed at Manston and then taken by bus to the camp. The processing process does not include establishing the identity of the asylum seeker. It is understood that recreation and medical facilities will be on site but the asylum seekers will not be detained and free to leave the camp.

Policing is a great concern to residents and the current understanding is that even with increased funding Sussex Police does not have the extra officers required to police the surrounding towns and parishes.

Cllr M Lunn has requested that Wealden District Council leadership organise an urgent public meeting. A consultation with residents and key stakeholders should have been undertaken before any decision was taken by the Home Office.

Cllr J Hulbert replied, stating that this was landed on the Council without any consultation.

Cllr L Buck stated that she felt there was a theme of plausible deniability running through the whole history of events leading to the news story breaking on Tuesday.

Cllr P Kember felt that this was something where the national interest would need to trump the local issues it creates, and housing asylum seekers at the Crowborough Army Camp in the short term was a good solution to the national problem. Cllr M Lunn disagreed.

Cllr J Gosney asked if the number of 600 was a rolling number, so once established, would there always be 600 asylum seekers at the site? Cllr M Lunn understood this to be the case.

Cllr B Cheeseman asked for clarification regarding whether the asylum seekers being in Crowborough would have an effect on the new local plan and proposed housing numbers. Cllr M Lunn believed that it would, but we would have to wait and see what the next Regulation 18 consultation contains.

- Cllr M Lunn reported that he, along with Cllr P Beach, had had a site meeting regarding the flooding at the bottom of New Road and Station Road. The easiest solution would be to put a bund across the road to draw the water away into the stream. However, ownership still needs further clarification. Cllr M Lunn has requested the road cleaning team come and remove the debris. Another option would be for the homeowner to ask East Sussex Highways to raise the kerb outside their home. It would be useful if the Parish Council could obtain the drainage asset register for the location. **Clerk** to apply for the register.
- Cllr M Lunn reported that the planning applications in relation to the King's Arms had been approved.
- Cllr M Lunn reported that the new Local Plan is coming back for a further Regulation 18 Consultation. This will be a consultation only on the parts of the plan that have changed. It will be necessary for the Parish Council to hold an Extraordinary Meeting to consider its response to the consultation. The key issue is the Government-imposed housing target for which not enough sites have been identified. The 75 proposed for Rotherfield last time around is likely to increase.

f) Minutes of the Parish Council meeting held on Thursday, 18th September 2025, for approval as a true record.

It was **RESOLVED** that these were a true record of the meeting and signed by the Chair.

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g) Clerk's update on action items from previous meetings.

- The Clerk reported that he had informed the Sports Club of the intention to draft a new lease agreement for the Recreation Ground. However, this has not yet been drafted.
- The Clerk confirmed he had amended the Flag Policy as requested at the last meeting, and it appears again as an item on this agenda.
- The Clerk reported that he had drafted a letter to Rotherfield Village Hall regarding hall hire rates for charities and village organisations. The hall hire rate has now been revised by the Rotherfield Village Hall Management Committee.
- The Clerk reported that they had booked the Parish Council Christmas party, which will follow the Parish Council meeting on the 11th December 2025.

3. TO RECEIVE AND APPROVE BANK RECONCILIATION AS AT THE END OF SEPTEMBER 2025, REVIEW EXPENDITURE AGAINST BUDGET TO DATE AND NOTE OR AUTHORISE PAYMENTS.

i Budget, other financial reports, and actions arising.

The bank reconciliation up until the **30th September 2025** was presented for all of the Council's bank accounts.

The Council **NOTED** the budget and other financial reports.

The Clerk reported that he had submitted a VAT reclaim for the period of 1st April 2025 – 30th September 2025 totalling £8,159.08. Funds have already been received.

ii Approval of payments.

It was **RESOLVED** to approve the following payments:

Regular Payments				
Invoice/payer details	Ledger code	Cost centre code	Ledger entry description - Max 30 characters	Amount - VAT included where applicable
Rotherfield Sports Club	4340	302	Grounds Maintenance	£368.75
BT Business Broadband	4409	302	Broadband	£52.16
Cloudy Group Ltd	4110	101	Rialtas Hosting	£76.56
Veolia	4391	303	Village Hall Bins	£175.30
Phil Ireland	4252	203	Street Sweeping	£46.93
Phil Ireland	4364	302	Litter Picking	£93.87
Tollwood Garden Services	4252	203	Street Sweeping	£110.00
Tollwood Garden Services	4364	302	Litter Picking	£770.00
Rotherfield Village Hall	4125	101	RVH Hire (1)	£18.40
Rotherfield Village Hall	4125	101	RVH Hire (2)	£20.10
Rotherfield Village Hall	4125	101	RVH Hire (3)	£26.80
F Wilson	4117	101	Clerk's Admin Assistant	£488.27
Tollwood Garden Services	4257	203	Highways (1)	£120.00
Tollwood Garden Services	4381	303	Hornshurst Burial Ground (1)	£15.00
Tollwood Garden Services	4389	302	Court Meadow (1)	£37.00
Tollwood Garden Services	4341	302	Children's Play Area (1)	£49.00
Tollwood Garden Services	4407	302	Mark Cross Mill Green (1)	£60.00
Tollwood Garden Services	4389	302	Court Meadow (2)	£37.00
Tollwood Garden Services	4381	303	Hornshurst Burial Ground (2)	£70.00
Tollwood Garden Services	4341	302	Village Hall & Rec (1)	£208.50
Tollwood Garden Services	4341	302	Village Hall & Rec (2)	£107.00

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Tollwood Garden Services	4341	302	Village Hall & Rec (3)	£60.00
Tollwood Garden Services	4341	302	Village Hall & Rec (4)	£90.00
Tollwood Garden Services	4341	302	Village Hall & Rec (5)	£60.00
Tollwood Garden Services	4387	302	Scout Hut (1)	£50.00
Tollwood Garden Services	4389	302	Court Meadow (3)	£10.00
Tollwood Garden Services	4258	203	Eridge Station (1)	£120.00
Tollwood Garden Services	4380	303	Old Burial Ground (1)	£30.00

Total **£3,370.64**

Other Payments

TN6 Electrical	4110	101	.gov.uk domain (10 years) and assignment	£650.00
PKF Littlejohn LLP	4120	101	External Audit 2024-2025	£756.00
Newman Business Solutions Ltd	4110	101	Card for Printing	£39.91
Peter Mannington	4343	302	Verti-Drain	£1,320.00
Robert Shreeve Associates Ltd	4113	101	RIBA Stage 4 70% Complete	£4,752.00
Rotherfield St Martin	4110	101	Franking	£40.71
Coppard Plant Hire	4110	101	Container Rent Sept 2025	£184.80
Newman Business Solutions Ltd	4110	101	Printing July 25 - Oct 25	£1,346.48
Online Playgrounds	4365	302	Playground Beam	£628.80
TN6 Electrical	4110	101	Addition of gov.uk domain to WordPress site	£65.00
Clear Councils	4121	101	Increased Fidelity limit to £500,000	£149.77
Mulberry Local Authority Services Limited	4120	101	Interim Internal Audit 2025-2026	£159.18
Wealden District Association of Local Councils	4120	101	Subscription 2025/2026	£32.04
ESALC Limited	4105	101	Rights of Way Training	£60.00
Doug Johnstone	4365	302	Playground Repair Materials	£4.89

Total **£10,189.58**

Surgery payments	Ledger code	Cost centre code	Ledger entry description - Max 30 characters	Amount
Sussex Primary Care	4399	305	Surgery Costs	£629.08
Phil Ireland	4405	305	Surgery Windows	£15.00
Tollwood Garden Services	4405	305	Surgery Gutters and Tidying	£170.00
Tollwood Garden Services	4405	305	Surgery Leaf Clearance and Tidying	£90.00
				£904.08
Staff Costs - includes Tax, NI, pension and expenses			Total figure reported separately	£4,859.79

iii Note spending and justification of any payments agreed under delegated powers.

- The Clerk reported that a spend of £628.80 for a replacement beam for the playground climbing frame was authorised by Cllr R Harris & Cllr P Turner and supported by the Clerk.

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4. RECEIVE REPORTS, UPDATES & RECOMMENDATIONS REGARDING PERSONNEL

None.

5. TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED, REGARDING THE FOLLOWING ITEMS.

i. Receive a presentation from Rotherfield School regarding the Rotherfield Pre-School merger and resolve further actions.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

The Headteacher and Chair of Governors from Rotherfield Primary School addressed the Council.

It was **RESOLVED** to approve the following actions:

- 1) A grant of £9,000 from Parish Council reserves to support the school with funding additional EYFS leadership capacity of 1.5 days a week. **Clerk** to arrange for payment to be made.
- 2) Create an EM Reserve of £7,000 as a utilities cost contingency fund for the Pre-School that can be used if necessary and drawn upon by request. **Clerk** to create EM Reserve.
- 3) The Parish Council agrees to the assignee of the existing sub-lease between Rotherfield Pre-School and East Sussex County Council to Rotherfield Primary School. **Clerk** to notify East Sussex County Council Property Services.

The Chair thanked the Headteacher and Chair of Governors for their presentation and assured them of the Parish Council's full support.

ii. Consider a grant application from Rotherfield Primary School towards the cost of the Year Six Residential Trip.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

It was **RESOLVED** to approve the grant application for £1,300 towards the cost of the Year Six Residential Trip. **Clerk** to notify applicant.

iii. Consider a grant application from Mark Cross Primary School towards the cost of the Year Five/Six Residential Trip.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

It was **RESOLVED** to approve the grant application of £600.00 towards the cost of the Year Five/Six residential trip. **Clerk** to notify applicant.

iv. Receive and note the External Audit Report for 2024-2025.

Documents relating to this motion had been circulated to Councillors ahead of the meeting.

The Council **NOTED** the External Audit Report for 2024/2025.

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v. Receive and note the Interim Audit Report for 2025-2026.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

The Clerk reported that the following points had been raised by the Auditor:

Audit Point	Interim Audit Findings	Council Comments
Council Meetings	I recommend that the councils Terms of Reference for each committee are published on the website.	The Clerk reported that the website has now been updated to make Committee Terms of Reference more visible.
Financial Authority in Financial Regulations.	I recommend that section 4.1 i-iv and the qualifying notes are reviewed to form a logical progression of authority.	The Clerk reported that the Financial Regulations have been updated to represent a correct progression and to indicate amounts were ex VAT. Appears on this agenda for adoption.
Risk Management and Insurance	I recommend that a more comprehensive risk assessment is developed with a risk matrix.	The Clerk has produced a new Financial Risk Assessment. Appears on this agenda for adoption.
Budget Precept and Reserves.	I recommend that the current EMR's are reviewed to reflect future projects rather than precept contingency.	The Clerk recommends the ending of the EMR Reserve and EMR Precept Contingency Reserve.

The Clerk reported that he has also increased the fidelity amount in the insurance policy to £500,000.00 as recommended by the Auditor at the audit.

The Council **NOTED** the Internal Interim Audit Report for 2025/2026.

vi. Review and resolve a new Financial Risk Assessment and Management Policy for Rotherfield Parish Council.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

It was **RESOLVED** to adopt the new Financial Risk Assessment and Management Policy. **Clerk** to update Parish Council website.

vii. Review and resolve changes to Rotherfield Parish Council Financial Regulations.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

It was **RESOLVED** to adopt the revised Rotherfield Parish Council Financial Regulations.

viii. Discuss and resolve further actions regarding the 51 Bus Service by Stagecoach.

Cllr J Gosney reported that he had been invited to the board of Trustees for Wealdlink. Wealdlink has been allocated a large amount of funding from Wealden District Council to update the fleet to electric busses and improve the system.

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The 51 Bus service continues to be unreliable with buses being cancelled for even minor roadworks where there is still plenty of space for buses to come through Rotherfield. The Council will continue to monitor and report instances to Stagecoach.

ix. Discuss and review Dogs on the Recreation Ground.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

It was **RESOLVED** not to lift the dog ban on the Recreation Ground. **Clerk** to write back to the resident informing them that the dog ban will remain in place.

x. Receive updates and agree future actions regarding parking at Eridge Station.

Cllr R Harris updated the Council on a site meeting held at Eridge Station with residents, District and County Councillors. The Parish Council had instructed its contractor to clear all the growth around the station that is covering the double yellow lines and generally tidy up the area.

The Council continues to try and seek a meeting with the operators of the Car Park but there have been no responses to communication so far.

Cllr G Taylor (East Sussex County Council) is liaising with East Sussex Highways and the Road Safety Team to try and improve signage to the carpark. However, the Parish Council may have to consider putting in its own signage.

xi. Discuss and resolve a Flag Flying Policy for Rotherfield Parish Council.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

One member of the public was permitted to address the Council on this issue.

It was **RESOLVED** not to adopt a policy on this matter.

It was **RESOLVED** to purchase the following flags for the Parish:

- 1) Union Flag for Mark Cross
- 2) Sussex Flag for Mark Cross
- 3) Standard Rainbow Pride Flag

Clerk to arrange purchase of flags.

The Chair thanked the member of the public for speaking to the Council on this matter.

6. RECEIVE UPDATE ON THE ROTHERFIELD MEMORIAL INSTITUTE.

The Clerk requested that the Chair bring a motion that the public is excluded under the authority of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972. The following update includes Information that is commercially sensitive to the Parish Council.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

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The Clerk asked if the Council wished to proceed in sending the letter to the Executors of the Hoath estate. It was **RESOLVED** to agree to send the letter.

The Press and Public were permitted to return to the meeting.

7. RECEIVE UPDATE ON THE MARK CROSS COMMUNITY CENTRE.

The Clerk reported that the running of the Community Centre continues to go smoothly. There has been a request for the installation of a TV screen on the wall to aid with meetings and presentations. It was **AGREED** that the Community Centre would fund this. **Clerk** to contact the Church and ask for a Faculty Application to be made. **Clerk** to obtain a quote for purchase and installation.

Cllr P Beach reported that he had visited the Community Centre to carry out some damp testing, and no damp had been detected.

8. RECEIVE UPDATE ON THE ROTHERFIELD SURGERY BUILDING.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

The Council **NOTED** the report from the Chair of the Surgery Working Party following their meeting on the 9th October 2025.

9. TO NOTE MINUTES OF COMMITTEES PUBLISHED SINCE THE PREVIOUS COUNCIL MEETING.

None.

10. TO RECEIVE OTHER REPORTS AND CONSIDER ACTIONS ARISING FROM THEM.

a) Meetings attended on behalf of the Parish Council.

- The Clerk reported he had attended the Village Hall Committee meeting.
- The Clerk reported that he had attended the East Sussex Highways Stakeholder event and circulated the handouts.
- The Clerk reported that he and Cllr B Johnstone had attended a presentation on the Sussex Nature Recovery Strategy. An item to discuss the consultation will appear on the 18th November Planning & Environment Committee.
- The Clerk reported that he and Cllr B Johnstone had attended the annual Parish & Town Conference hosted by Wealden District Council. Cllr B Johnstone had circulated a report. A key item for Councillors to be aware of is the second Regulation 18 consultation on the new Local Plan. An extraordinary Parish Council meeting will need to be called in early January to discuss the council's response.
- Cllr R Harris reported that he and the Clerk had attended a meeting at Eridge Station as referenced earlier in the meeting.

b) Clerk's updates and issues.

- The Clerk presented the two Christmas tree quotations for the Christmas lights.

A quote from English Woodland - £1641.79 ex VAT

A quote from Sussex Christmas Trees - £1666.13 ex VAT

It was **AGREED** to proceed with the quote from Sussex Christmas Trees.

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- The Clerk requested Councillors discuss Cllr Kember's request for a Tree Preservation Order (TPO) in relation to Highfields Farm, New Road, as it had been held over from the Planning & Environment Committee on Tuesday, 28th October 2025.

Cllr P Kember proposed that the trees met the criteria of being visually significant to the site and surrounding landscape as well as the streetscape. The Clerk advised that it is unusual for a Parish Council to take out a TPO in these circumstances, and the owners of the properties where the trees are located should be consulted. Councillors suggested that another group, organisation or individual might be interested in applying for the TPO.

- The Clerk reported that he had circulated a document on the powers of Sussex PCSOs following his twice-yearly Clerk's briefing with Sussex Police and the Sussex Police Crime Commissioners' Office.
- The Clerk reminded Councillors of the Remembrance Sunday Service on the 9th November and that Cllr R Harris and Cllr B Johnstone would be laying wreaths.
- The Clerk requested permission to obtain quotes for the purchase of two additional dog bins and the associated emptying costs. One bin will be for Rotherfield Millenium Green and the other for Mark Cross Millenium Green. It was **AGREED** to proceed with the purchase and contract increase for the dog bins. **Clerk** to contact Wealden District Council.

11. TO RECEIVE DETAILS OF INCOMING CORRESPONDENCE.

None.

12. TO RECEIVE INSPECTION REPORTS AND RECREATION & BURIAL UPDATES.

Date	Inspection Report	Comments
26 th October 2025	Parish Cemetery	The surface of the car park is holding up well after the recent heavy rain. Nothing to report
26 th October 2025	Old Burial Ground	More of the structure surrounding the bee hives has collapsed.
26 th October 2025	Court Meadow Green	Nothing to report.
26 th October 2025	Playground	The damaged cross beams on the large climbing frame has hazard tape on it pending a repair. The bolt attaching the rope to the base of the other climbing frame has detached again and the rope is no longer held at the base.
26 th October 2025	Recreation Ground	There are some new high level holes in the netting around the Bowls Club. The security light behind the village hall was on at 11:00 in bright sunshine.
26 th October 2025	REACT Container Box	Nothing to report.
26 th October 2025	Scout Hut and Pre-School Buildings	Nothing to report
26 th October 2025	Village Hall and Car Park	Nothing to report.
26 th October 2025	Norman's Field	Nothing to report.

The Clerk reported that he had informed the Village Hall Committee about the day burning light at the rear of the Village Hall.

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13. TO AGREE ON FIVE POINTS FOR THE COUNCIL MEETING SUMMARY DOCUMENT.

1)	The Parish Council are pleased to be able to support the merger of Rotherfield Pre-School and Rotherfield Primary School.
2)	The Parish Council were delighted to be able to offer a grants to Rotherfield and Mark Cross Primary School towards the cost of school trips.
3)	We have resolved to purchase a rainbow Pride flag to be flown from the flag pole in Rotherfield Recreation Ground on specific occasions.
4)	The Parish Council shares many of the residents' concerns with regard to the Government's plan to house 600 asylum seekers at Crowborough Army Camp which is 0.5 miles from our Parish border. It is hoped a public meeting will be organised quickly.
5)	A site meeting was attended by the Chair of the Council, the District & County Councillors and the Parish Clerk to find solutions to the illegal parking around Eridge Station.

14. TO RECEIVE DATES FOR FORTHCOMING MEETINGS.

Date	Meeting	Venue
18 th November 2025	Planning & Environment Committee	<i>Rotherfield Village Hall</i>
27 th November 2025	Parish Council meeting	<i>Rotherfield Community Hub (Memorial Institute)</i>
2 nd December 2025	Planning & Environment Committee	<i>Rotherfield Community Hub (Memorial Institute)</i>
	Community & Events Committee 8:15pm	
4 th December 2025	Finance & General Purposes Committee	<i>Rotherfield Community Hub (Memorial Institute)</i>
11 th December 2025	Parish Council Meeting 7:00pm	<i>Rotherfield Community Hub (Memorial Institute)</i>

All meetings are at 7:30 pm unless otherwise stated.

15. REPORT DETAILS OF ITEMS AND ISSUES NOTIFIED TO THE CLERK IN ADVANCE OF THE MEETING FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.

None.

Chair declared the meeting closed at: **20:58**

..... Chair..... Date

Last Updated: Wednesday, 26 November 2025 - 1:43 pm

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