



Working for the Community in Rotherfield, Mark Cross, Eridge Green, Boarshead and surrounding areas

MINUTES OF AN EXTRAORDINARY MEETING OF ROTHERFIELD PARISH COUNCIL HELD ON TUESDAY, 7TH JANUARY 2025 IN THE PARISH COUNCIL ROOM AT ROTHERFIELD VILLAGE HALL AT 19:30

PRESENT

Cllr R Harris (Council Chair)
Cllr B Johnstone (Vice-Chair)
Cllr D Hiles

Cllr D Johnstone
Cllr J Fryatt
Cllr P Turner

Cllr E Holmes-Cutting.
Cllr J Gosney
Cllr P Beach

COUNCILLORS ABSENT

Cllr L Buck

ALSO PRESENT

Adam Hardy (Parish Clerk & RFO) & Two Members of the Public.

1. TO RECEIVE THE FOLLOWING: -

a) Public Forum:

None.

b) Apologies for absence (LGA 1972 s85):

Apologies were received from Cllr P Kember, Cllr J Richardson and Cllr P Snelling

It was **RESOLVED** that the reasons for apologies be accepted.

c) Declaration of personal, prejudicial, and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.

- Cllr Gosney declared an interest in item 3a as he owns a neighbouring property.
- Cllr Holmes-Cutting declared an interest in item 3e as she is know by the applicant.

d) To resolve that the Minutes of the Parish Council Meeting held on Thursday 12th December 2024 be taken as read, confirmed as a correct record, and signed by the Chair.

It was **RESOLVED** that these minutes represented a true record and they were signed by the Chair.

e) Clerk's update on action items from previous meetings.

The Clerk reported that actions from the previous Full Council meeting were in hand and a full update would be presented at the Full Council meeting on the 30th January 2025.

2. TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS.

i. Discuss offer of land to Rotherfield Parish Council.

One member of the public, the giftee, addressed the Council.

It was **RESOLVED** to accept the gift of the land and that the Council agreed to the following conditions:

Clerk: Adam J Hardy, 3 Trinity Mews, Mill Crescent, Crowborough, East Sussex TN6 2QU

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- The Council will install and forever maintain a stockproof fence around the field boundary.
- The Council will install and maintain a hawthorn hedge.
- A covenant on the land restricting its use to agricultural, car parking or recreational.
- All fees will be covered by Rotherfield Parish Council.

The **Clerk** will contact the land agent instructing them to proceed with a DRAFT Memorandum of Sale to put before the Full Council. **Clerk** to add an agenda item to the 30th January 2025 Parish Council meeting.

The Clerk thanked the giftee for his most kind and generous donation of this land to support and futureproof the Parish. This was reiterated by the Full Council.

3. TO CONSIDER AND MAKE RECOMMENDATIONS ON THE FOLLOWING APPLICATIONS AND OTHER PLANNING MATTERS.

- a) **WD/2024/2678/F** - Acorns, Yew Tree Lane, Rotherfield, TN6 3QP
New built annex: pool house with demolition of existing pool house.

It was **RESOLVED** to recommend to Wealden District Council that this application be **APPROVED**. The Council had no further comments on the application.

- b) **WD/2024/2753/F** - Folly Cottage, Sham Farm Road, Eridge Green, TN3 9JB
Proposed extensions, alterations, and replacement garage.

It was **RESOLVED** to make **NO COMMENT** on this application. The Council felt that the supporting documentation submitted was not sufficient to support the application. The Council would welcome the chance to review the application again with more supporting documentation.

- c) **WD/2024/2058/FR** - Owlsbury Park Stud, Hadlow Down Road, Crowborough, TN6 3RG
Retrospective application for erection of timber-framed rural workers' dwelling in same location as temporary mobile home permitted under WD/2021/1407/F.

One member of the public addressed the Council speaking in favour of the application.

It was **RESOLVED** to recommend to Wealden District Council that this application be **APPROVED**. The Council makes this recommendation on the understanding that this structure is still a temporary structure.

Cllr Beach abstained from voting on this application.

- d) **WD/2024/2613/F** - Old Tiles, Catts Hill, Mark Cross, Crowborough TN6 3NH
Demolition of existing single garage. New car port and single storey extension attached to existing house.

It was **RESOLVED** to recommend to Wealden District Council that this application be **APPROVED**. The Council had no further comments on this application.

- e) **WD/2024/2795/FR** - Rotherhurst Bungalow, Cottage Hill, Rotherfield TN6 3JJ
Retrospective application for erection of garage.

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It was **RESOLVED** to make **NO COMMENT** on this application. The Council could see no difference between this application and the previous refused application in April 2024.

- f) **WD/2024/2803/F** - Sandhill Farm Cottage, Sandhill Lane, Boars Head TN3 9LW
New conservatory.

It was **RESOLVED** to recommend to Wealden District Council that this application be **APPROVED**. The Council had no further comments on the application.

- g) **WD/2024/2825/F** - Cottage Hill Cottage, Cottage Hill, Rotherfield, TN6 3JW
Demolition of existing carport and erection of garage and associated development.

It was **RESOLVED** to recommend to Wealden District Council that this application be **APPROVED**. The Council had no further comments on the application.

- h) **WD/2024/2857/F** - 3 Gables Cottages, Argos Hill, Rotherfield TN6 3QH
Single storey extension.

It was **RESOLVED** to recommend to Wealden District Council that this application be **APPROVED**. The Council had no further comments on the application.

- i) **WD/2024/0711/F** - Glenholme, Coach House, Church Road, Rotherfield, TN6 3LG
The change of use from a flat on the upper floors to two-self-contained flats and 2no. Conservation style rooflights. **Amended plans/information submitted.**

It was **RESOLVED** to recommend to Wealden District Council that this application be **APPROVED**. The Council had no further comments on the application.

4. TO RECEIVE THE FOLLOWING FROM WEALDEN DISTRICT COUNCIL.

i. Decision Notices.

- **WD/2024/2462/F** - Alexanders Meadow, Argos Hill, Rotherfield, TN6 3QH
First floor extension.

Recommended for **REFUSAL** by this Council but the application was **WITHDRAWN** by the applicant.

- **WD/2024/2500/F** - Heathfield Cottage, Town Row Green, Rotherfield, TN6 3QZ
Erection of single storey side extension.

Recommended for **APPROVAL** by this Council but the application was **WITHDRAWN** by the applicant.

- **WD/2024/2431/LDE** - Land Opposite Ashley Lodge, Ashley Road, Town Row, Rotherfield, TN6 3PW
To confirm that planning permission WD/2021/2402/F was lawfully implemented.

NO COMMENT was made by this Council and a Certificate of Lawful Development was issued by Wealden District Council.

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- **WD/2024/2417/F** - 2 Brook Cottages, Burnt Oak Road, Burnt Oak, Crowborough, TN6 3SD
Erection of a single-storey granny annexe, for ancillary use to the main dwelling.

Recommend for **APPROVAL** by this Council and **APPROVED** by Wealden District Council.

- **WD/2024/2378/F** - The Institute, North Street, Rotherfield, TN6 3LX
Restoration and refurbishment of memorial institute to include the rearrangement of floor plans to improve access, circulation and flexibility with the addition of a new lift to serve ground and first floors, an external fire-escape stair, the creation of a first floor office with mezzanine over, together with the erection of a single storey mono-pitch side / kitchen extension on the north facing elevation and a new dormer lift housing to the rear, on the south facing elevation.

NO COMMENT was made by this Council, and the application was **APPROVED** by Wealden District Council.

- **WD/2024/2337/LB** - The Old Cottage, Tunbridge Wells Road, Mark Cross, TN6 3PP
New hardwood timber framed windows to ground floor front (east) elevation, and like-for-like replacement softwood timber windows to first floor rear (west) elevation.

Recommended for **APPROVAL** by this Council but **REFUSED** by Wealden District Council.

- **WD/2024/1996/F** - Court Farm, Rotherfield Road, Rotherfield, TN6 3HH
Adding rooflight windows to rooms upstairs.

Recommend for **REFUSAL** by this Council and **REFUSED** by Wealden District Council.

- **WD/2024/1684/F** - Holly Cottage, The Forstal, Eridge Green, TN3 9JZ
Proposed single-storey extension, reconfiguration of the internal/external arrangement of the existing house, home office/outbuilding, the demolition of an existing carport, bicycle storage, alterations to existing wall including addition of gate and minor landscaping works (amended description).

Recommended for **APPROVAL** by this Council and **APPROVED** by Wealden District Council.

- **WD/2024/1119/F** - Hamilton House, Forge Road, Eridge, TN3 9LG
Demolition of existing garage/store and replacement with ancillary outbuilding for storage use and basement under to provide ancillary home office, store and greenhouse (**amended description**).

Recommended for **APPROVAL** by this Council and **APPROVED** by Wealden District Council.

ii. Planning correspondence.

- The Clerk reported that he had received correspondence regarding the proposed development at Highfields Farm. The Clerk and Chair of planning have acknowledged receipt of the application but will make no comment until a formal application is made.

iii. Any enforcement, conservation or appeal matters.

Enforcement:

None.

Conservation:

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None.

Appeals:

None.

5. TO RECEIVE NOTICE OF THE DATE OF THE NEXT MEETING OF THIS COMMITTEE.

Tuesday 28th January 2025 at 7:30 pm in the Parish Council Room at Rotherfield Village Hall.

6. TO RECEIVE DETAILS OF ANY URGENT ISSUES FOR NOTING OR INCLUSION ON FUTURE AGENDA.

- Cllr Gosney asked if it was possible to get an update from South East Water on the installation of the new water main between Bewl Water Reservoir and Cottage Hill Storage Tank. **Clerk** to contact South East Water for an update.
- Cllr Harris said that a deep pothole had appeared in the High Street by the Courtyard Café. **Clerk** to report to East Sussex Highways.

The Chair declared the formal business of the meeting closed at: **[20:48]**

.....Chair.....Date

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