



## Working for the Community in Rotherfield, Mark Cross, Eridge Green, Boarshead and surrounding areas

### MINUTES OF THE MEETING OF THE HIGHWAYS LIGHTING AND TRANSPORT COMMITTEE HELD ON TUESDAY 15<sup>TH</sup> OCTOBER 2024 AT 19:30 IN THE PARISH COUNCIL ROOM AT ROTHERFIELD VILLAGE HALL

#### COUNCILLORS PRESENT

Cllr J Fryatt (Chair)	Cllr J Gosney	Cllr R Harris
Cllr P Beach (Vice-Chair)	Cllr B Johnstone	Cllr D Hiles
Cllr P Snelling		

#### COUNCILLORS ABSENT

None.

#### ALSO PRESENT

Adam Hardy, Clerk to Rotherfield Parish Council

#### 1. TO RECEIVE THE FOLLOWING: -

a) **Public forum.**

None.

b) **Apologies for absence (LGA 1972 s85).**

Apologies had been received from Cllr P Kember and Cllr D Johnstone.

It was **RESOLVED** that the reasons for apologies be accepted.

c) **Declaration of personal, prejudicial, and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests**

None.

d) **To resolve that the Minutes of the meeting of this Committee held on 11<sup>th</sup> June 2024, be taken as read, confirmed as a correct record, and signed by the Chair.**

It was **RESOLVED** that the minutes were a true record of the meeting, and the Committee Chair signed them.

e) **Budget report to date for this Committee and consider any actions required.**

*Documents had been circulated to Committee members ahead of the meeting.*

The Committee **NOTED** the budget report.

Clerk & RFO: Adam J Hardy, 3 Trinity Mews, Mill Crescent, Crowborough, East Sussex TN6 2QU  
Tel: 07969512099. Email: [clerk@rotherfieldparishcouncil.co.uk](mailto:clerk@rotherfieldparishcouncil.co.uk)  
Parish Council Website: [www.rotherfieldparishcouncil.co.uk](http://www.rotherfieldparishcouncil.co.uk) Twitter [@rotherfieldpc](https://twitter.com/rotherfieldpc) and on Facebook

- f) **Report and updates regarding matters arising and actions from previous meetings.**
- Clerk reported that the Tree Surgeon had been contracted for these works but could not carry out the work until November.

## 2. TO RESOLVE THE BUDGET AND PRECEPT REQUEST FOR THIS COMMITTEE FOR 2025/2026.

It was **RESOLVED** to recommend the following budget for 2025/2026 to the Finance & General Purposes Committee:

	Code		2024/25	Year to Date	2025/2026	
<b>201 - Capital Projects - Highways</b>	4203	Highways Projects	£ 12,500.00	£ 500.00	£ 12,500.00	
	4205	Additional Car Parking	£ 5,000.00	£ -	£ 5,000.00	
	4208	Mark Cross & Eridge Projects	£ 3,000.00	£ -	£ 3,000.00	
		Traffic Awareness Measures				
	4209	(Speedwatch)	£ 300.00	£ -	£ 1.00	
	4210	Speed Indication Device (SID)	£ 1.00	£ -	£ 1.00	£ 20,502.00
<b>Current Underspend</b>			<b>£ 20,301.00</b>			
<b>202 - Lighting</b>	4220	Lighting/Maintenance Contract	£ 6,000.00		£ 6,500.00	
	4221	Lighting Repairs	£ 4,500.00		£ 4,500.00	
	4222	Capitals Works - New Installs	£ 500.00		£ 500.00	
	4225	Christmas Lights for Parish	£ 6,000.00		£ 7,500.00	£ 19,000.00
<b>Current Underspend</b>			<b>£ 17,000.00</b>			
<b>203 - Highways</b>	4250	Footpaths	£ 3,000.00	£ 1,519.00	£ 3,000.00	
	4252	Street Sweeping	£ 4,000.00	£ 1,114.00	£ 5,000.00	
	4254	Bus Shelter Refurbishment	£ 500.00		£ 500.00	
	4255	Rotherfield - Other Maintenance	£ 1,500.00	£ 783.00	£ 1,500.00	
	4256	Dog Bins Mark X and Hornshurst	£ 1,000.00	£ 429.00	£ 1,000.00	
	4257	Ground Maintenance Contract	£ 5,000.00	£ 3,682.00	£ 5,000.00	
		Mark Cross & Eridge - Other				
	4528	Maintenance	£ 750.00	£ 556.00	£ 1,500.00	
	4259	Maintain SID	£ 100.00		£ 100.00	
	4394	Bus Service Support Grant	£ 1,750.00		£ 1,750.00	£ 19,350.00
<b>Current Underspend</b>			<b>£ 9,517.00</b>			
<b>TOTAL</b>			<b>£ 55,401.00</b>		<b>£ 58,852.00</b>	

## 3. TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS

### i. Review and discuss options for protecting the damaged face of the Kings Arms Pub.

One member of the public updated the Committee on the current status of repairs and planning applications regarding the Kings Arms.

It was **AGREED** that as this item had been raised by a Councillor who could not attend the meeting, the item would be placed on the Highways, Lighting & Transport Committee set for the 14<sup>th</sup> January 2025. **Clerk** to add an item to the agenda.

### ii. Receive an update on flooding issues across the Parish.

*Documents relating to this item had been circulated to Councillors ahead of the meeting.*

The Clerk reported that he had chased East Sussex Highways with regard to the drain at the bottom of the unadopted Horsegrove Lane. They are still awaiting further information on the suggestion of the Highways Steward to relocate the drain. Cllr Standley has offered to follow this up.

The Clerk confirmed that he had approached Wealden District Council about the Council's offer of installing a drainage trench at the bottom of New Road. This has been escalated and Cllr Lunn Supports the Council in resolving this. The Clerk will keep Councillors updated as information is received.

Councillors felt that raising the kerbstones and granite sets in front of the affected properties at New Road/Horsegrove Lane was the best solution. However, East Sussex Highways had ruled this out.

It was **AGREED** that the Council should purchase additional flood protection measures, including sandbags and flood water diversion barriers. **Clerk & Cllr Beach** to investigate and arrange purchase. These would be made available to parishioners on a request basis.

Cllr Harris suggested that we arrange for the drains on New Road to be cleared as well. **Clerk** to raise an order for the clearing of the drains.

**iii. Review and discuss the August & September SID data.**

*Documents relating to this item had been circulated to Councillors ahead of the meeting.*

The Committee reviewed the data that had been circulated for each location:

**August 2024 – Padfield Close – Traffic coming into the Village:**

Average Speed: 30mph  
Top Speed Recorded: 62mph  
85th Percentile: 35mph

**September 2024 – Station Road – Traffic heading into the Village:**

Average Speed: 30mph  
Top Speed Recorded: 58mph  
85th Percentile: 28mph

It was **AGREED** that this data would be published in the Parish Council Newsletter. Additional sites for the Speed Indication Devices are to be considered. **Clerk** to circulate the existing list of sites to Councillors.

**iv. Review commissioned works for Streetlamp repairs and maintenance.**

The Committee felt that the delay in work on the streetlamps was not acceptable. Six streetlights signed off in April 2024 had yet to have work carried out on them. It was **RESOLVED** that the Clerk would raise the matter with East Sussex Highways and the County Councillor.

**v. Discuss and review works around Eridge Station..**

The Clerk reported that our contactor has now added tidying and maintenance outside of the station to his regular job list. We have also advanced our Station Partnership to care for the platform's planters.

**4. TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE.**

Tuesday 14<sup>th</sup> January 2025, 7:30pm in the Library Room at Rotherfield Community Centre (Memorial Institute).

## 5. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.

- The Clerk reported receiving complaints about blocked drains in the Village Hall Car Park. The Clerk has arranged for these to be cleaned out.
- The Clerk informed the Committee that he had paid the planning application fee for the Rotherfield Memorial Institute Planning Application. The application can now progress to the validation stage.
- Cllr Johnstone asked if the Clerk had had an opportunity to investigate a strange Environmental Services letter that had appeared in the Mark Cross Car Park. The Clerk will investigate and report back.
- The Clerk confirmed that he had requested a quote for the Christmas Trees required for the Christmas Lights. It was **AGREED** that the quote should include delivery. **Clerk** to ask for the quote to be amended.
- Cllr Snelling reported that the hedge at the Bicycle Arms Road needs cutting back. **Clerk** will investigate further.

The meeting closed at: **20:50**

**Signed:**

**Date:**