



**Working for the Community in Rotherfield, Mark Cross,
Eridge Green, Boarshead and surrounding areas**

**MINUTES OF THE MEETING OF THE HIGHWAYS LIGHTING AND TRANSPORT COMMITTEE
HELD ON TUESDAY 16TH JANUARY AT 19:30
IN THE UPPER HALL AT ROTHERFIELD MEMORIAL INSTITUTE**

COUNCILLORS PRESENT

Cllr J Fryatt (Chair)

Cllr A Martin (Vice Chair).

Cllr R Harris

Cllr P Kember

Cllr P Snelling

Cllr B Johnstone

COUNCILLORS ABSENT

None

ALSO PRESENT

Adam Hardy, Clerk to Rotherfield Parish Council, and Cllr J Gosney.

*It was **RESOLVED** to appoint Cllr Jerry Gosney to the Highways, Lighting & Transport Committee.
Clerk to update the record accordingly.*

1. TO RECEIVE THE FOLLOWING: -

a) Public forum.

None

b) Apologies for absence (LGA 1972 s85).

None

c) Declaration of personal, prejudicial, and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests

None

d) To resolve that the Minutes of the meeting of this Committee held on 2nd November 2023, be taken as read, confirmed as a correct record, and signed by the Chair.

It was **RESOLVED** that the minutes were a true record of the meeting, and the Committee Chair signed them.

e) Budget report to date for this Committee and consider any actions required.

Documents had been circulated to Committee members ahead of the meeting.

- Councillors asked why the Wealdlink Bus Support Grant had not yet been paid. Clerk reported that Wealdlink had not yet applied for it for this financial year. **Cllr Fryatt** will speak with the Wealdlink group and recommend they apply for the grant.
- Cllr Johnstone asked if there was likely to be an increase in cost for dog bin emptying. Clerk reported that he had not been notified by Wealden District Council of any planned increase in charges.

Clerk & RFO: Adam J Hardy, 3 Trinity Mews, Mill Crescent, Crowborough, East Sussex TN6 2QU

Tel: 07969512099. **Email:** clerk@rotherfieldparishcouncil.co.uk

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- f) **Report and updates regarding matters arising and actions from previous meetings.**
- Clerk reported that the tidying works for the Hornshurst Road bank opposite the Bowls Club had been completed.
 - The Deer Warden has been made aware of the signage around the B2100 nature reserve. He will investigate and report back to the Clerk.
 - Clerk reported that additional rock salt had been purchased and that all salt bins across the parish were now full.
 - Clerk confirmed that urban cut notice had been given to East Sussex County Council and we now await the supporting documentation. **Cllr Harris & Cllr Martin** in conjunction with the **Clerk** to speak with the contractor.

2. TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS

i. Consider the Council's consultation response to the East Sussex draft Local Transport Plan 4 (LTP4).

Documents had been circulated to Councillors ahead of the meeting.

Councillors discussed the plan and agreed that it provided an opportunity to promote the Wealdlink bus service between Rotherfield and Crowborough and to ensure the bus stops and pick up locations were visible and known to residents.

It was **RESOLVED** that Cllrs Fryatt and Gosney would hold a meeting with the leader of the Wealdlink group to see what could be done to further promote the service. **Clerk** to add the item to the 26th March Highways, Lighting & Transport Committee agenda for further discussion.

It was **RESOLVED** that the Parish Council should complete the survey on Local Transport Plan 4. **Cllrs Harris & Gosney** to prepare a reply to the consultation and circulate it to Councillors for approval at the February Parish Council Meeting. **Clerk** to add the item to the 22nd February Parish Council Meeting agenda.

ii. Discuss and consider options for tidying and improving the two laybys on the B2100 approaching Court Farm.

Clerk advised the Committee that any work on these areas would require a licence from East Sussex County Council.

It was **AGREED** that the Council would not be able to carry out any works on these laybys but would lobby East Sussex Highways to repair and maintain them. This would include encouraging East Sussex Highways to install granite sets in the carriageway to better define the layby. **Clerk** to write to East Sussex Highways.

iii. Receive quotations and consider actions for repairs to Finger Posts across the Parish.

Documents had been circulated to Councillors ahead of the meeting.

Councillors received the report regarding the repair and replacement of posts. It was suggested that the posts should be replaced with long-life materials and that if possible an alternative quote for these materials provided. The Clerk advised that these posts were listed street furniture and were required to meet East Sussex Highways specifications for installation. It was **RESOLVED** that an attempt should be made to find another supplier who would use alternative long-life materials. **Clerk** to investigate and report back to the next meeting of this Committee. **Clerk** to add agenda item to the 26th March Highways, Lighting & Transport Committee meeting.

It was **RESOLVED** that the current quote received should be prioritised to identify those most urgently in need of repair or replacing. **Cllr Martin** to prioritise the list and then recirculate to the Committee.

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iv. Receive updates on street lighting repairs across the Parish.

Documents had been circulated to Councillors ahead of the meeting.

The Clerk summarised a meeting that he had recently with Eric Ware of East Sussex Street Lighting at Balfour Beatty and outlined the changes in the reporting process.

It was **RESOLVED** that the Council would sign the New Column or Lantern Design Brief document from Balfour Beatty under the Construction (Design and Management) Regulations 2015. **Clerk** to sign the document and send to Balfour Beatty.

v. Receive quotations for footpath work at Mark Cross.

Documents had been circulated to Councillors ahead of the meeting.

The Councillors considered the quotations provided. It was **RESOLVED** that at this time the Council did not have sufficient funds to proceed with this work and that it would be revisited in the next Council year. **Clerk** to thank the two companies who quoted for the work.

vi. Discuss and review options for parking on Station Road and the Millennium Green Car Park.

Clerk reported that he had written to Wealden District Council about an increase in parking hours and was awaiting a response. Clerk confirmed that Cllr Snelling's article about parking the correct way around on the highway had been submitted to the Parish Magazine.

It was **AGREED** that residents would be asked to consider parking their vehicles in the Car Park rather than on the pavement as they are considered to be a hazard to traffic. Councillors will continue to operate the Yellow Card notices on vehicles that are illegally or inconsiderately parked. Clerk reminded Councillors that only Councillors or Officers of the Council were permitted to distribute these notices.

It was **AGREED** that this matter would also be raised with the police when they attend the February Parish Council meeting.

vii. Discuss access to Redgate Mill Water Treatment Works and increase in HGV vehicles.

Cllr Harris raised concerns about the increase in the volume of large vehicles (HGV's) using the Sham Farm Road approach to the Redgate Mill Water Works.

It was **RESOLVED** that the Clerk would write to Southern Water lobbying them to erect some warning signage in both directions approaching the works.

3. TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE.

Tuesday 26th March in the Upper Hall (Studio) at Rotherfield Memorial Institute at 19:30.

4. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.

- Clerk reported that an email had been received from a resident regarding inconsiderate parking in Rotherfield Square. It was **AGREED** that the Clerk would reply to the resident's request. **Clerk** to write to resident.
- Clerk had received correspondence asking if the sign for St Cheron Twitten could be repainted. It was **RESOLVED** that the St Cheron Twitten sign would be repainted. **Clerk** to arrange with local contractor.

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- Clerk had been approached about the possibility of placing a salt bin at the Hornshurst Road entrance to Rotherfield Primary School. It was **RESOLVED** to re-site a salt bin to this location.
- Clerk reported that he had received representation from a neighbouring property to the recreation ground about an increase in the number of vehicles parked with their engines on. It was **RESOLVED** to install some signage encourage drivers to turn off their engines when parked up. **Clerk** to arrange signage and advertising of this message.
- Clerk reported on a street furniture issue in Hornshurst Road. It was **RESOLVED** that new street furniture would be installed. **Cllr Martin** in conjuncture with the **Clerk** to arrange for installation.
- Cllr Harris requested that the Clerk chase up East Sussex Highways regarding the repainting of the lines, keep clear box at Station Road and the restricted parking bays in Rotherfield Square. **Clerk** to investigate and report back.
- Cllr Harris noted that the property site next to the Parish Cemetery had been cleared possibly for the start of development. Councillors are asked to keep an eye on any works to protect the Parish Cemetery and utilities that run under the ground in the surrounding area.
- Cllr Johnstone and the Clerk reported that the feasibility study for speed reduction measures on the A26 had now been submitted. An update has been provided to the Eridge resident leading on this matter.
- Cllr Martin reported that nothing had been done regarding the Apple Tree on Court Meadow Green that was causing debris to fall into a neighbouring property. **Clerk** to raise with the Council's contractor for action.

The meeting closed at: **21:01**

Signed:

Date: