

**MINUTES OF THE ROTHERFIELD MEMORIAL INSTITUTE TRUSTEE MEETING
HELD ON THURSDAY 29TH JUNE 2023
IN THE PARISH COUNCIL ROOM AT ROTHERFIELD VILLAGE HALL**

Present:

Cllr R Harris (Chair)
Cllr B Johnstone (Vice-Chair)
Cllr J Fryatt
Cllr J Kitchenham

Cllr P Taylor
Cllr L Buck
Cllr J Richardson

Cllr P Snelling
Cllr P Kember
Cllr D Hiles

Councillors Absent:

None

Also Present:

Adam Hardy (Parish Clerk & RFO)

1. Apologies for Absence:

Apologies for absence had been received from Cllr A Martin

It was **RESOLVED** to accept the reason for absence.

2. Declaration of personal, prejudicial, and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.

None

3. To resolve that the Minutes of the meeting of the Trustee meeting held on 10th January 2023 be taken as read, confirmed as a correct record, and signed by the Chair.

It was **RESOLVED** that these were a true record of the meeting and signed by the Chair.

4. Receive update from the Chair of the Management Committee.

It was **AGREED** that a written report would be circulated to Councillors at a later date.

5. Receive the end of year accounts for Rotherfield Memorial Institute.

Documents and reports relating to this item had been circulated to Councillors ahead of the meeting.

It was **RESOLVED** to accept the accounts for the 2022/2023 financial year.

Clerk to upload accounts to the Charity Commission.

6. Receive the dates of the next Management Committee & Trustee Committee meeting:

Management Committee Meeting: TBC

Trustee Meeting: TBC when required.

.....(Chair).....(Date)