



**Working for the Community in Rotherfield, Mark Cross,
Eridge Green, Boarshead and surrounding areas**

**MINUTES FROM THE HIGHWAYS LIGHTING AND TRANSPORT COMMITTEE MEETING
HELD ON TUESDAY 13TH JUNE 2023 AT 19:30 IN THE
PARISH COUNCIL ROOM AT ROTHERFIELD VILLAGE HALL**

At the start of the meeting, the public are invited to identify to the Chairman any Agenda item they would like to express a view on for a maximum of three minutes in total. The Public Forum at the start of the meeting will give an opportunity for the public to make statements or ask questions about matters not on the agenda. When published, the minutes of this meeting can be viewed at www.rotherfieldparishcouncil.co.uk or by contacting the Parish Clerk.

COUNCILLORS PRESENT

Cllr J Kitchenham (Chair).
Cllr R Harris

Cllr J Fryatt (Vice Chair).
Cllr P Kember

Cllr. A. Martin
Cllr P Snelling

COUNCILLORS ABSENT

None

ALSO PRESENT:

Adam J Hardy (Parish Clerk),

1.

TO RECEIVE THE FOLLOWING: -

a) Public forum.

None

b) Apologies for absence (LGA 1972 s85)

Apologies had been received from: Cllr P Turner, Cllr B Johnstone

It was **RESOLVED** that their reasons for absence be accepted.

c) Declaration of personal, prejudicial, and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.

None

d) To resolve that the Minutes of the meeting of this Committee held on 17th January 2023 be taken as read, confirmed as a correct record, and signed by the Chair.

It was **RESOLVED** that these were a true record of the meeting and signed by the Chair.

e) Budget report to date for this Committee and consider any actions required.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

Parish Clerk: Adam J Hardy, 3 Trinity Mew, Mill Crescent, Crowborough, East Sussex TN6 3BJ

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The Committee **NOTED** the budget report and no issues were raised.

- **Report and updates regarding matters arising and actions from previous meetings.**
- Clerk reported on behalf of the Deputy Clerk that the solar streetlamp has been installed on the path from Station Road to Chant Lane. Reports of its effectiveness have been received.
- Clerk reported that he has chased East Sussex with regard to the licence renewal of Mark Cross Car Park and Millennium Green.
- Clerk reported on behalf of the Deputy Clerk that East Sussex County Council have been reminded to establish if work is proposed to resolve the issue of water running down New Road.
- Clerk reported that the Horse awareness signs had been ordered and it is hoped an information evening can be arranged during August or September at the Village Hall.
- Clerk reported on behalf of the Deputy Clerk that the surface conditions of carriageway at Chant Lane/B2100 Station Road junction. Repair work has been undertaken. Clerk and Deputy report road surface and other highways matters. Councillors are reminded to forward issues so that they may be reported to Highways please take photos if it is safe to do so.

2. TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS

a) Highways and Lighting matters

i. Receive update and agree on further actions for Eridge A26 speed reduction measures.

Documents relating to this item had been circulated to Councillors ahead of the meeting.

Clerk reported that we are waiting for an update on a site meeting with East Sussex Highways to move this project forward. Cllr Taylor had been sent a copy of the speed data gathering that had recently taken place. It was suggested the Marquess of Abergavenny could be approached for input on this project.

A further update would be provided once the site meeting had taken place.

Clerk to chase Ian Johnson of East Sussex Highways.

ii. Update regarding installation of temporary measures at the A267/B2100 junction at Mark Cross to discourage large vehicles using the B2100 through Rotherfield.

Clerk reported that the Deputy Clerk is trying to establish who is now dealing with this, previous officers at Highways are no longer contactable. Councillor Taylor is assisting in tracking this case down and receiving an update, together with an organigram of "who does what" under the new Highways Contractor.

Clerk reminded Councillors that Cllr Standley had recently provided an update on this project and agreed to provide a further update at the June Parish Council Meeting.

iii. Consider funding a speed data gathering exercise on A267 at Mark Cross.

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It was **RESOLVED** that as the area concerned was outside of the 40mph limit for the village that the best route forward would be for the Council to pressure East Sussex County Council to carry out any required data gathering. **Clerk** to raise with Cllr Johnstone (East Sussex County Councillor).

iv. Fingerpost maintenance update.

Clerk reported on behalf of the Deputy Clerk that JAKK have been chased for an update. The Deputy Clerk is planning to undertake the annual review of the fingerposts and grit bins.

Councillor also said that the Rotherfield sign at Catts Hill was damaged and needed repair. **Deputy Clerk** to raise with East Sussex Highways.

v. Surface and drainage issues at the New Road/B2101 junction.

It was **AGREED** that this matter had already been dealt with under matters arising.

vi. Review streetlighting energy and maintenance costs of the current contract with ESCC and receive information of alternative suppliers for this service.

Clerk reported on behalf of the Deputy Clerk that enquiries had been made regarding alternative suppliers but no other Council were aware of using any.

It was **AGREED** that there weren't really any alternative suppliers.

Councillors decided that the streetlighting needed careful administration and that a clear system of reporting and receiving quotes for works needed to be established with East Sussex. It was **RESOLVED** that the Clerk would carry out streetlighting administration moving forward.

vii. Refurbishment of bench at Village end of New Road.

Cllr Harris reported that this bench was installed by the Rotherfield & Mark Cross Bonfire Society in 1979. He suggested that they be approached to see if they would like to refurbish the bench. **Clerk** to write to the Rotherfield & Mark Cross Bonfire Society.

It was **AGREED** that the Council would be willing to consider some small financial support for this work if the Bonfire Society required it.

viii. Action to remove trip hazard at foot of steps from Mark Cross Community by the noticeboard.

Clerk reminded Councillors that the Mark Cross Community Centre was not owned by the Parish Council and was managed by Trustees of the Community Centre on behalf of the Diocese of Chichester. The Steps in question are the property of East Sussex County Council.

It was **RESOLVED** to get quotes for improving the lighting on the steps for the benefit of the whole Mark Cross community. **Clerk** to arrange for quotes. Cllr Kitchenham reported that he would be willing to meet contactors on site if required.

ix. Discuss and appoint a new Councillor with responsibility for the Speed Indication Device (SID)

It was **RESOLVED** that as SID is currently offline this item would be added to the 29th June Parish Council meeting agenda. **Clerk** to add item to the Parish Council meeting agenda.

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x. **Discuss and resolve an additional Councillor for the responsibility of CCTV.**

It was **RESOLVED** that as access to the CCTV system required some maintenance and possible changes to staffing duties, this item would be reconsidered at the 27th July 2023 Parish Council Meeting.

xi. **Discuss and resolve a new Councillor as Speedwatch Coordinator.**

It was **RESOLVED** that Cllr Jeremy Fryatt be appointed to this role. Cllr Martin will liaise with Cllr Fryatt to ensure a smooth transition and introduction to Speedwatch contacts.

xii. **Discuss and agree the purchase of new SID batteries.**

Documentation related to this item had been circulated to Councillors ahead of the meeting.

It was **RESOLVED** to purchase 2x 12v 22Ah Lithium Ion Battery from SWARCO at a cost of £650.00.

It was **RESOLVED** to purchase 2x Heavy Duty Crown Key at the cost of £24.00.

Clerk to arrange purchase of items.

It was **AGREED** moving forward that the batteries for this device should be charged at Rotherfield Memorial Institute if possible.

xiii. **Discuss possible signage for the Twitten following residents' complaints.**

Clerk reported that a resident had raised concerns about cyclists on the Twitten.

It was **RESOLVED** to install some signage asking users not to cycle through the Twitten.

It was agreed that the legislation on Cyclist using footpaths should be checked first. **Clerk** to get quotes for appropriate signage.

3. TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE.

15th August 2023 19:30 in Parish Council room at Rotherfield Village Hall.

4. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.

- Cllr Fryatt reported that he had received some enquires about verge cutting in the Parish and the money saved from not cutting. It was **AGREED** this should be passed to the Clerk for escalation to Cllr Taylor at East Sussex County Council.
- Clerk had received communications from a resident of Town Row/Baiden Close and requested the Chair of the Committee (Cllr Kitchenham) speak with her to see how best we could assist. **Cllr Kitchenham** to make contact with resident.

The Committee Chair declared the meeting closed at: **21:05**

Committee Chair.....Date:.....

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