



**Working for the Community in Rotherfield, Mark Cross,
Eridge Green, Boarshead and surrounding areas**

**MINUTES OF THE HIGHWAYS LIGHTING AND TRANSPORT COMMITTEE MEETING
HELD ON TUESDAY 9TH NOVEMBER 2021 AT 19:30
IN ROTHERFIELD SCOUT HUT, ROTHERFIELD, TN6 3LX**

COUNCILLORS PRESENT

Cllr. J. Kitchenham (Committee Chair).	Cllr. L. Henrick	Cllr. G. Watson Smith.
Cllr. A. Martin (Committee Vice Chair).	Cllr. B. Johnstone	Cllr. N. Wickenden.
Cllr. R. Harris	Cllr. P. Kember.	

ALSO PRESENT:

Parish Clerk, Trevor Thorpe, Deputy Clerk Adam Hardy,
and a Parishioner in connection with item 2e)

ABSENT

None.

1. TO RECEIVE THE FOLLOWING: -

a) Public forum.

None.

b) Apologies for absence (LGA 1972 s85)

Cllr. P. Beach submitted an apology, and it was **RESOLVED** that the reason for his absence was approved.

c) Declaration of personal, prejudicial, and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.

None declared. The Chair reminded the Councillors present that they should declare an interest at any point of the meeting if they became aware of one in connection with an item being discussed. Councillors who are receiving payment for work undertaken on behalf of the Council are reminded to declare a personal and pecuniary interest.

d) To resolve that the Minutes of the meeting of this Committee held on 21st September 2021 be taken as read, confirmed as a correct record, and signed by the Chair.

It was **RESOLVED** that these be adopted as a true record of the meeting, and they were signed by the Committee Chair.

e) Budget report to date for this Committee and consider any actions required.

Budget and nominal ledger reports were circulated with the summons and agenda. No actions were required.

f) Report and updates regarding matters arising and actions from, previous meetings

- Fingerposts repairs – JAKK have been asked for a progress report on the work agreed.
- North Street junction – see item on this agenda.
- Rotherfield Hill B2100
 - Reflective bollards have been installed by ESCC although some appear to have been removed.
 - Trees on ESCC land – they have been chased for a response to our request for removal.
 - Relocation of Telegraph pole. See item on this agenda regarding quote for preliminary work.
- Improvements to parking by the bank in North Street by the Rec. A site meeting has been arranged for this project.

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- Drainage issues. Councillors involved to update please. Enquiries continue regarding drainage/debris issues arising at the New Road/Station Road junction. Cllr. Kember is to draft a letter to the residents at this location regarding the matter. The boundary of the “unadopted” section of the road is to be established.
- Strengthening Local Relationships (SLR) meeting with East Sussex Highways officers. Clerk has chased for dates available from ESCC so that a venue can be booked.
- Match funding from ESCC – Item on this agenda to agree way forward with the Council’s successful application.
- Eridge Station. Clerk and Sharon Gray of the SCR are trying to establish when the work to install the lift will be completed. Sharon has reported that new fence is being fitted around the corner of Groombridge Lane and suggests that this would be a good site for a sign to raise awareness of the car park. On road parking near the station is increasing but, so far, the posts have deterred parking on the Crowborough side verge.

2. TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS

a) Review and adopt committee Terms of Reference.

These have been reviewed by the Deputy Clerk who recommended that it be adopted without change. It was **RESOLVED** that the document be adopted unchanged.

b) ESCC Urban Cut. Agree arrangements for 2022-23.

The map of the area covered by this arrangement had been made available to the Councillors prior to the meeting showing areas covered by this. It was **RESOLVED** that the Council will continue with this arrangement with the cutting undertaken by a local contractor and a financial contribution from ESCC. **CLERK** to request the documentation for completion from ESCC.

c) Agree 2021/22 Budget and precept requirements.

After discussion it was **RESOLVED** that this Committee’s budget for 2022/23 be set at a figure of £57350 (£50500 for 2021/22).

d) Information regarding cost of repair/replacement of streetlights 39 and 43 in New Road.

ESCC Highways have been asked to indicate the cost of replacements. ESCC are to review the “system of lighting” in New Road to see if is appropriate and will report the outcome to the Council.

e) North Street junction. Receive report from site meeting, and layout plan provided for suggested amendments to improve pedestrian safety, traffic flow and parking.

This was dealt with as first item in this section of the agenda as the parishioner who has suggested the scheme was present and was permitted to address the meeting to share details; It is similar to the proposal of around twenty years ago. It was **RESOLVED** that the Council supported the project and that details be passed to the ESCC Highways Officer dealing with the matter to seek further information, particularly that of cost, which could be part covered by a “Match Funding” application.

f) Receive outcome of the Council’s application to the ESCC Community Match Scheme 2021-2022 for speed limit awareness measures in Rotherfield Village.

£12500 has allocated to the Council from this scheme. Ian Tingley from Highways has been in touch to seek our requirements. The application was for provision of speed awareness measures on the B2100 approaching the Village from Crowborough; possibly enhanced highway markings and a “gateway” arrangement. It is recommended that that a site meeting is

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held to see what can be provided with a total cost of £25K after “match funding” by the Parish Council. It was **RESOLVED** that a site meeting with ESCC officers be arranged with Cllrs. Kitchenham, Martin and Harris, together with the former Councillor who had first proposed measures at this location.

9) B2100 Rotherfield Hill - cost information for relocating telegraph pole.

BT Openreach has quoted £1,106.50 inclusive of VAT. This is for a study for the work required: if it is decided to proceed additional costs will be involved. It was **RESOLVED** that the Council would not proceed with the relocation but will continue to lobby ESCC Highways for measures to reduce speeds here.

3. TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE.

Provisionally 11th January 2022 in Mark Cross Community Centre.

4. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.

- Cllrs. to please share their views on the future of the Memorial Institute with the Chair.
- Clerk reported that the Councillor's printer has ceased working. Deputy Clerk is arranging a replacement at a cost of £275 plus VAT.
- Picnic table moved to the car park. This will be removed and secured elsewhere in the Rec.
- Cllr. Watson-Smith is to attend the Village Hall meeting on Thursday.
- Adam reminded Cllrs. to submit any items for the forthcoming Parish Council newsletter to him.
- Cllr. Johnstone wishes to be formally appointed to this Committee. **CLERK** to add item to the agenda of the November Council meeting regarding this.
- Item to be added to the agenda of the next meeting of this Committee to consider improvements of the lighting by the Mark Cross Community Centre.
- Item to be added to the agenda of the next Recreation and Burial Committee meeting to consider provision of a dog waste bin in Trembler's Road as the area is popular with dog walkers.
- Our contractor is to be instructed tidy up the Danegate “triangle”.

The Committee Chair declared the meeting closed at 21:43.

.....Committee Chair.....Date