



Working for the Community in Rotherfield, Mark Cross,
Eridge Green, Boarshead and surrounding areas

MINUTES OF THE MEETING OF THE HIGHWAYS LIGHTING AND TRANSPORT COMMITTEE HELD ON TUESDAY 26TH MAY 2020 AT 19:30

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392
this meeting was conducted "online".

Cllr. A. Martin (Chair)

Cllr. J. Kitchenham (Vice Chair)

Cllr. L. Buck

Cllr. L. Henrick

Cllr. P. Kember

Cllr. A. Moore

Cllr. G. Watson-Smith

Cllr. N. Wickenden

COUNCILLORS ABSENT

Cllr. D. Hiles.

ALSO PRESENT

The Parish Clerk, Trevor Thorpe.

1. TO RECEIVE THE FOLLOWING: -

a) **Public forum.**

None.

b) **Apologies for absence (LGA 1972 s85).**

None.

c) **Declaration of personal, prejudicial and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.**

Cllr. Henrick declared a personal interest in item 2c) as the dog bin suggested for Horsegrove Lane is on her land on to which "dog poo bags" are frequently deposited.

d) **To resolve that the Minutes of the meeting of this Committee held on 3rd March 2020 be taken as read, confirmed as a correct record and signed by the Chair.**

19:35 Cllr. Kember joined the meeting at this point.

Draft copies had been circulated in advance to the Councillors and it was **RESOLVED** that the minutes be taken as read, adopted as a true record and signed by the Committee Chair when circumstances permit.

e) **Budget report to date for this Committee and consider any actions required.**

Copies of the report had been circulated to the Councillors in advance of this meeting and it was **RESOLVED** that there were no adjustments required and the report be accepted.

f) **Report and updates regarding matters arising and actions from, previous meetings**

- The ESCC contribution of £288 toward the "Urban Cut" of verges in the Parish has been received. This work will now be dealt with by the Parish Council's contractors.
- East Sussex Highways will not grant approval for the installation of a pole in the pavement opposite the New Road junction with Mayfield Road. The post was intended to bear a mirror to assist vehicles emerging from New Road.
- The scale of fees has been added to the Policy and Guidelines for the Council's CCTV installation. It is intended to charge insurance companies seeking footage of incidents as this can be a time consuming process. Requests from individuals for footage will remain free of charges. An item will be added to the agenda of the June Council Meeting to formally adopt the update document.

Clerk: Trevor Thorpe, 82 Fermor Way, Crowborough, East Sussex TN6 3BJ

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2. TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS

a) Strengthening Local Relationships meeting with East Sussex Highways held on March 11th. Agree actions and receive updates on matters discussed as below.

i. Long Vehicle issues in Rotherfield affecting the B2100 and B2101.

Details of possible solutions had been discussed at the February meeting of the Parish Council. Cllrs. Standley and Whetstone will make representations to the ESCC Lead Member for transport on behalf of the Parish Council.

ii. Parking Issues at Eridge Station.

- **RESOLVED** that our PcsO is to be contacted to again to emphasise that vehicles parked here are creating a hazard to other road users. A particular issue is created by vehicles parking illegally on the double yellow lines next to the A26 junction. Vehicles turning into the junction at busy times are sometimes forced to reverse back on to the A26 as those leaving the station do not always give way. **RESOLVED** that Cllrs. Buck, Kember and Martin are to undertake a visit to the site to identify specific measures for the Parish Council to install. This will include compiling an application for a temporary licence to allow installation of wooden bollards, and grass planting to deter parking on the verge. Parking on the Forge Lane junctions creates potential access issues for the Emergency Services.
- **RESOLVED** that **CLERK** is to arrange, or investigate and report, the following: -
 - Commissioning of a feasibility study by East Sussex Highways to report recommendations and options for restricting parking on the roads near the station. The study will be at a cost of £500 to the Parish Council.
 - Request for additional signage from ESCC, to be Parish Council funded. This will be to discourage dangerous parking and encourage use of the car park.
 - Investigate ownership of the forecourt fronting the station entrance regarding the possibility of time limited "echelon" parking at this location.
 - Investigate and share details of previous efforts made to resolve the issues at this location, particularly the petition drawn up in 2005, and details of how consent to install additional double yellow lines was obtained.

iii. Drainage issues in the Parish.

This issue was raised at the Strengthening Local Relationships (SLR) meeting with East Sussex Highways officers at the beginning of March. **CLERK** to seek progress report.

iv. Speed awareness measures on Rotherfield Village approaches.

A meeting is planned with ESCC Highways Officers regarding installing these at the Village approaches, with the cost to be "match funded" by ESCC. The Coronavirus situation has led to the postponement of this.

v. Reconfiguration of North Street/High Street junction to address parking and speed issues.

It was **RESOLVED** that Cllr. Kember is to draft details of this proposal and for **CLERK** to liaise with Highways for them to conduct a feasibility study at a cost of £500.

vi. Creation of a footway at the bottom of Rotherfield Hill B2100.

RESOLVED that **CLERK** is to send the feasibility study, funded by the Parish Council in 2015, to our ESCC representative, Cllr. Standley, and the ESCC "Lead Member" for transport, Cllr. Claire Dowling. This will be to seek their support for implementing this scheme in the light of additional funding announced by Central Government to encourage improving/providing cycling and pedestrian facilities.

vii. Reconfiguration of Spout Hill/B2100 junction near Bridge House.

Cllr. Wickenden declared a personal interest as he lives next to the junction. **CLERK** to liaise with Cllr. Wickenden and forward suggestions to ESCC for measures to reduce vehicle speeds at this junction.

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- b) **Payment of grant to support the “Wealdlink” community bus services in the Parish.** £1300 is included in the 2020/21 Budget for this grant to support this valuable bus service, provided by North Wealden Community Transport Partnership Ltd, which connects Mark Cross, Town Row, Rotherfield and Crowborough. **RESOLVED** to authorise the payment, **CLERK** to arrange.
- c) **Arrangements for Highways weedkilling work.**
Cllr. Martin has offered to undertake this work. It was **RESOLVED** not to undertake “general” weedkilling this year but to deal only with specific areas identified as requiring attention.
- d) **Request for installation of a dog bin in Horsegrove Lane, and update regarding bin installation at Mark Cross by Brickyard Lane junction.**
- i. **RESOLVED** for **CLERK** to investigate ownership of the land to the right of the stile at the end of the Lane, and to enquire of WDC as to the feasibility of installing a dog bin there.
 - ii. **Brickyard Lane.** A licence has been obtained from ESCC to permit installation but the initial plan to attach it to a nearby road sign post has been refused by them. To obtain a S171 licence to allow excavation of the verge, and installation of a separate post on which to fix the bin, would cost a further £387.22. Clerk recommended that this licence should be obtained. **RESOLVED** to proceed with the installation without incurring the cost of the additional licence.
- e) **Receive information regarding Speed Indicating Device statistics from recent monitoring at Mark Cross.**
Recent monitoring at Mark Cross had determined that there had not been a significant change in the speeds since the previous exercise.
- f) **Telephone kiosks adopted by the Parish Council. Agree work required for renovation and conversion, and source of funding.**
It was **RESOLVED** that the quote of £875 for installing shelving in the kiosks by the School and in the Square, and painting the latter kiosk, be accepted. Work is to be funded by Community Infrastructure Levy funds via the Communication and Social Media cost centre. **CLERK** to advise contractor and request copy of his public liability insurance; also contact former chair regarding paint and other items left over from initial refurbishment work as these may be of use for refurbishing the village centre kiosk.

Cllr. Buck declared a personal interest as the carpenter and joiner undertaking the work is known to her.

3. TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE

- Tuesday 21st July 2020 at 19:30 provisionally in Mark Cross Community Centre.

4. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.

- “Cat’s eyes”. Some in the village centre are yet to be replaced following last year’s resurfacing work. **CLERK** to investigate and raise the issue with Highways.
- **CLERK** to investigate ownership of strip of land beneath the recreation ground bank and opposite Hornshurst Road junction and Highgate Flats. This may offer potential for surfacing and use for additional parking.
- **CLERK** to report to the ESCC Rights of Way team three damaged stiles at the Yew Tree Lane/Sherriff’s Lane end of footpath 32
- Cllr. Watson Smith reported closure notices on some of the paths in the woods off Cowford Bridge Lane. It is considered that these are permissive paths that are closed temporarily so that forestry work may be conducted safely.

Meeting closed at 21:45

.....Chair.....Date

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