



Working for the Community in Rotherfield, Mark Cross,
Eridge Green, Boarshead and surrounding areas

**AGENDA FOR THE MONTHLY MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 26TH MARCH 2020 AT 19:30
IN THE PARISH COUNCIL ROOM, ROTHERFIELD VILLAGE HALL TN6 3LX**

Members of the public and press are welcome to attend. At the start of the meeting, the public are invited to identify to the Chairman any Agenda item they would like to express a view on for a maximum of two minutes in total. The Public Forum at the end of the meeting gives an opportunity for the public to make statements or ask questions about matters not on the Agenda. When published, the minutes of this meeting can be viewed at Rotherfield library, on the Council's website www.rotherfieldparishcouncil.co.uk or by contacting the Clerk to obtain a copy.

1. TO RECEIVE THE FOLLOWING: -

- a) Public forum.
- b) Election of a Council Chair, and Vice Chair if required.
- c) Apologies for absence (LGA 1972 s 85).
- d) Declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.
- e) District and County Councillor reports.
- f) Minutes of the Parish Council meetings held on 27th February 2020 for approval as a true record.
- g) Update regarding matters arising & action items from previous meetings.

2. TO RECEIVE AND APPROVE BANK RECONCILIATION AS AT END OF FEBRUARY 2020, REVIEW EXPENDITURE AGAINST BUDGET TO DATE AND NOTE OR AUTHORISE PAYMENTS.

- i. Review Budget, other financial reports, and agree any budget and nominal ledger adjustments required for year end.
- ii. Approval of payments.

3. TO CONSIDER INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS.

- i. Briefing from Adam Hardy regarding GDPR.
- ii. Coronavirus.
 - Receive briefing from Adam Hardy regarding use of Microsoft Teams software to ameliorate impact on the Council's work.
 - Council Action to assist Parish Groups in supporting the community.
 - Adoption of updated "Scheme of Delegation" for the Clerk.
- iii. Recreation Ground – details of drainage work to be undertaken by the Sports Club with support from the Parish Council and the Football Foundation Small Grants Scheme.
- iv. Further action regarding the Casual Vacancy on the Council.
- v. Quote received in response to invitations to tender for supply and installation of a CCTV system for the Recreation Ground area.
- vi. Response to the Sussex Police consultation re: relocation of Crowborough Police Station.
- vii. Review signatories to the Council's bank accounts.

4. TO NOTE MINUTES OF COMMITTEES PUBLISHED SINCE THE PREVIOUS COUNCIL MEETING.

5. TO RECEIVE OTHER REPORTS AND CONSIDER ACTIONS ARISING FROM THEM.

- a) Meetings attended on behalf of the Parish Council.
- b) Clerk's updates and issues.
- c) Items for next Parish Magazine column

6. TO RECEIVE DETAILS OF INCOMING CORRESPONDENCE.

7. TO RECEIVE INSPECTION BOOK & REPORTS

8. TO RECEIVE DATES FOR FORTHCOMING MEETINGS.

9. REPORT DETAILS OF ITEMS AND ISSUES NOTIFIED TO CLERK IN ADVANCE OF THE MEETING FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.

Trevor Thorpe

19th March 2020

.....Parish Clerk.....Date

Clerk: Trevor Thorpe, 82 Fernor Way, Crowborough, East Sussex TN6 3BJ

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