



**Working for the Community in Rotherfield, Mark Cross,  
Eridge Green, Boarshead and surrounding areas**

**MINUTES OF THE MEETING OF THE RECREATION AND BURIAL COMMITTEE  
HELD ON TUESDAY 16<sup>TH</sup> APRIL 2019 AT 19:30  
IN THE PARISH COUNCIL ROOM, ROTHERFIELD VILLAGE HALL TN6 3LX**

**PRESENT**

Cllr. T Gilbert (Chair)	Cllr. A. Martin	Cllr. J. Richardson
Cllr. G. Watson-Smith (Vice Chair).	Cllr. R. Harris	
Cllr. N. Wickenden	Cllr. L. Henrick	

**COUNCILLORS ABSENT:**

None

**ALSO PRESENT:**

Minutes were taken by Cllr. G. Watson-Smith as Trevor Thorpe, Parish Clerk, was not present.

**1. TO RECEIVE THE FOLLOWING: -**

- a) **Apologies for absence (LGA 1972 s85):**  
None received.
- b) **Declaration of personal, prejudicial and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.**  
None declared
- c) **To resolve that the Minutes of the meeting of this Committee held on 22<sup>nd</sup> January 2019 be taken as read, confirmed as a correct record and signed by the Chair.**  
It was **RESOLVED** that these be confirmed and adopted as a true record and they were signed by the Chair of the Committee.
- d) **Update regarding matters arising and action items from previous meetings.**  
Pre School decking – Work should be completed within a day or two. Enhancement works in the Old Burial Ground is still ongoing. All other items have been covered.
- e) **Committee financial report and agree any actions required.**  
Reports circulated to Councillors prior to the meeting.  
The report was scrutinised and, as the financial situation was in good shape, no actions were deemed to be necessary

**RECEIVE INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING AREAS OF PARISH COUNCIL LAND.**

**2. RECREATION GROUND, PLAY AREA, CAR PARK AND VILLAGE HALL**

- a) **Review minor repair works required in the Play Area and arrangements for undertaking them.**  
The safety report highlighted a few minor repairs to the play equipment only missing screws and rusty washers. There was concern as to the Football Club screens needing urgent repair to the lower parts of the panels.  
**ACTION** Clerk to contact Sports Club to ask for the for these panels to be replaced as a matter of priority.
- b) **Beacon in the Rec. Consider quote for reinstalling with a metal support post and in a different location.**  
**RESOLVED** to accept quote from Coppard for the sum of £1720.00, plus VAT, be accepted. Beacon to be reinstalled at a new location half way along the path between

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the Sports Clubhouse and the Pre-School. **CLERK** to instruct Coppard.

**c) Repairs to fence at top of the bank above the lower pitch.**

The fence was erected by the Sports Club to stop balls going from the playing field onto the lower pitch. The posts that hold up the chain link fencing have rotted off at ground level x30 posts (75 mm diameter) approx. 1.5 meter length.  
**RESOLVED** that Clerk contact Sports Club requesting that they undertake repairs.

**d) Grass and other debris dumped at bottom of playing field.**

The area has been inspected recently and there is rubbish that needs removing, consisting of an old pallet and some bags of rubbish. Permission has been granted by the Council for the area to be used as a play area by Rotherfield School and will be cleared by the Council when the grass bin emptied.

**CLERK** to inform Sports Club that all grass cuttings and leaves need to be placed into the bin and not to be dumped at the bottom of the playing field in future.

**3. OLD BURIAL GROUND AND COURT MEADOW GREEN**

**a) Agree arrangements for moving waste bins so that they may be collected from the Old Burial Ground.**

The collection day is on Wednesday and the Council will reduce to one bin only. This to be positioned near the entrance of the Old Burial Ground and it will be ensured that this is emptied regularly.

**4. OTHER AREAS OF PARISH LAND**

**a) Consider installation of replacement flagpole in Mark Cross in front of the Community Centre.**

**RESOLVED** that the Council to purchase and install a new flagpole. Cllr. Martin is to order this together with bags of post mix concrete and Councillors will provide the labour to reinstall it.

**b) Undertake inspection of noticeboards, map boards, benches and other items listed in the Asset Register for which this Committee is responsible and arrange repair/refurbishment work as identified.**

Cllr. Wickenden has offered to inspect items in the Register and report any items requiring attention.

**c) Suggestions for projects for this Committee to undertake during the Financial Year.**

- Review of the play equipment and to see if any space could be freed up to accommodate additional items such as a basketball stand/ Zip wire.
- Skate board deck in with the old tennis court area in the Recreation Ground suggested as a possible site.

It was reported that the Rotherfield-in-Bloom project was progressing well, with local businesses willing to help with watering duties. Hanging baskets will be planted up and stored at Highgate nursery until these are ready to be installed in various locations around the village as part of this event.

**5. TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE.**

Tuesday 9<sup>th</sup> July 2019 in the Parish Council Room, Rotherfield Hall, starting at 19:30.

**6. REPORT DETAILS OF ANY URGENT ISSUES FOR NOTING OR INCLUSION ON FUTURE AGENDA.**

None. Chair declared the formal business of the meeting closed at 20:28.

**7. PUBLIC FORUM.**

None.

**Confirmed as a true record and signed at the 9<sup>th</sup> July meeting of this committee.**

.....Chair.....Date

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