



Working for the Community in Rotherfield, Mark Cross,
Eridge Green, Boarshead and surrounding areas

**MINUTES OF THE MEETING OF THE HIGHWAYS LIGHTING AND TRANSPORT COMMITTEE
HELD ON 16TH JULY 2019 AT 19:30
IN THE MARK CROSS COMMUNITY CENTRE, TN6 3PJ**

Cllr. A. Martin (Chair)

Cllr. J. Kitchenham (Vice Chair).

Cllr. R. Harris

Cllr. L. Henrick

Cllr. A. Moore.

Cllr. G. Watson-Smith

Cllr. N. Wickenden

COUNCILLORS ABSENT

Cllr. D. Hiles.

ALSO PRESENT

The Parish Clerk, Trevor Thorpe and Cllr. P. Kember.

1. TO RECEIVE THE FOLLOWING: -

a) Apologies for absence (LGA 1972 s85)

None.

b) Declaration of personal, prejudicial and disclosable pecuniary interests on items on the agenda, and updates to members' register of interests.

None.

c) To resolve that the Minutes of the meeting of this Committee held on 28th May 2019 be taken as read, confirmed as a correct record and signed by the Chair.

Copies of the draft minutes have been circulated to the Councillors.

It was **RESOLVED** that the minutes be adopted as a true record and the Chair of the Committee signed them.

d) To appoint additional members to this Committee.

It was **RESOLVED** that Cllr. Kember be appointed as a member of this Committee and he joined the meeting.

e) Budget report to date for this Committee and consider any actions required.

Budget and nominal ledger report circulated to Councillors in advance of the meeting.

It was **RESOLVED** there were no issues requiring action in respect of the reports.

f) Update regarding matters arising and action items from previous meetings.

Numbers reference the minutes of this Committee's previous meeting on 28th May.

2a) Fingerpost work - Clerk has chased contractor for quotes for the repairs identified to enable this to progress.

2b) HGV matters – item on this agenda to report progress.

2e) Grass by pavement at Deilsfoot Cottages, Mark Cross. Cllr. Martin has asked our Contractor to cut this.

Clerk has asked contractor to update us on start date proposed for the pavement installation in Mark Cross and Cllr. Martin updated at the end of the meeting. Progress report has been requested from East Sussex Highways re: "Town Row" approach signs.

Clerk: Trevor Thorpe, 82 Fernor Way, Crowborough, East Sussex TN6 3BJ

Tel: 01892 664245. **Email:** clerk@rotherfieldparishcouncil.co.uk

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2. RECEIVE INFORMATION AND MAKE DECISIONS ON ACTIONS AND EXPENDITURE AS REQUIRED REGARDING THE FOLLOWING ITEMS

a) Issues created by trees and hedges overgrowing roads and rights of way in the Parish, and remedies for dealing with them.

- Clerk has shared details of the Highways Act 1980 Section 154 with Councillors; this outlines the responsibilities for those who own land from which overgrowing trees and hedges are affecting roads or other public rights of way.
- Cllr. Wickenden reported two locations, affecting a footpath and a highway, which require attention, **CLERK** to report to ESCC.
- Regarding to domestic hedges and tree overhanging pavements it was agreed to accept Cllr. Kember's offer to draft a notice to give to residents concerned and drawing their attention to their responsibility to cut back. It is acknowledged that in some circumstances the home owner may not be in a position to undertake the work themselves. **CLERK** to research if we have a previous document to adapt and add an item to Facebook requesting that parishioners check their hedges.
- If no action is taken the landowner may be reported to East Sussex Highways who are empowered to issue an enforcement notice to the owner and, if necessary, undertake the work and charge cost to the landowner.

b) Long vehicle issues in the Parish – update regarding further mitigation measures.

Clerk advised that no reports had been received so far in response to the "Your Village Needs You" poster campaign. Response awaited from East Sussex Highways regarding suggestions passed to them from the Parish Council regarding mitigation measures. Once a response is received a meeting will be arranging involving East Sussex Highways Officers, County Councillors, ESCC Lead Member for Highways and our MP.

c) Arrangements for repainting of cast village nameboards in Rotherfield and Mark Cross.

RESOLVED to obtain quote from contractor who maintains our fingerposts to repaint the signs in Mayfield Road and by Highgate flats. Due to location by the A267 it may not be possible for the Mark Cross sign to be dealt with.

d) Eridge Station. Information regarding the Passenger Benefit Fund and applying for funds for improvements to the station.

Cllr. Harris has submitted the questionnaire relating to this and response is awaited.

e) Terms of Reference for Working Group investigating Community Match funding for speed awareness measures for Rotherfield.

Draft document circulated prior to meeting. Cllr. Henrick summarised the aspirations for speed awareness and other measures for Rotherfield, also measures which had been considered for Mark Cross. **RESOLVED** that the Terms of Reference be adopted. The Group will consider measures for Rotherfield and Mark Cross and present their recommendations for the match funding application at the September Council meeting so that the ESCC submission deadline of October 31st can be met, **CLERK** to note. Cllrs. who wish to be part of the group please contact Cllr. Henrick.

f) 2019 Christmas lights arrangements.

CLERK to check with Bonfire Society and Contractors regarding arrangements and date for "Switch on". Cllr. Harris is to be the Rotherfield contact for the illuminations and Cllr. Kitchenham the contact for Mark Cross.

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3. TO RECEIVE NOTICE OF DATE OF NEXT MEETING OF THIS COMMITTEE.

17th September 2019 at 19:30 in the Parish Council Room, Rotherfield Village Hall. Meeting will include agreement of 2020/21 Budget and Precept.

4. REPORT DETAILS OF ITEMS AND ISSUES FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDA.

- Cllr. Kember raised concerns regarding the number of vehicles parking on Village pavements. **CLERK** is to arrange for a further supply of parking “calling cards” to be printed for Councillors to deploy on offending vehicles should they wish.
- Cllr. Martin has met with contractors installing the new pavement at Mark Cross who intend starting work as soon as the School have broken up for the Summer. He also suggested that the grit bins all be replenished as it would then show how much grit remained in store; thought may be given to finding an alternative site for this store, space for which is currently provided through the kindness of a Village business.
- **CLERK** to investigate when the white lining work in the car park by the Village Hall is to be repainted and report to Cllr. Watson-Smith.
- Cllr. Wickenden requested that an item be added to the agenda of this Committee’s next meeting to revisit the Village – Jarvis Brook path project which is currently dormant. **CLERK** to note.
- **CLERK** to raise report with East Sussex Rights of Way regarding tree and stile issues on Fp44 at Mark Cross. Clerk also reported that two incidents of fly tipping had recently occurred in the Parish, in Palesgate Lane near Jarvis Brook Football Club, and in Castle Hill near Trebler’s Road junction. Both had been reported to the Wealden Streetscene Team; the first incident has been dealt with and the site cleared, the second” tip” contained full contact details of the waste “owner” which WDC are following up, hopefully resulting in action being taken against both them and depositor of the waste.

5. PUBLIC FORUM.

Adopted and signed as a true record at the 17th September meeting of this committee.

.....Chair.....Date

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